

PETHAM PARISH COUNCIL

Meeting to be held on Thursday 7th November at 7:00pm in Petham Village Hall
Members of the public and press are welcome to attend

Agenda

1. RECORDING OF THOSE MEMBERS PRESENT & APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

3. TO APPROVE THE MINUTES OF THE LAST MEETING (3RD OCTOBER 2024) AND MATTERS ARISING

4. DISCUSSION WITH GUESTS (IF PRESENT)

5. FINANCIAL MATTERS

(i) To approve payments as follows (final figures may not have been available at time of publishing the agenda; these will be included in the final minutes of the meeting).

Streetlights maintenance contract	£523.48	MH paid to expedite – 31/10/2024
Staff Salary – October 2024	£387.49	Pending access to bank account
HMRC Payment	£96.80	Pending access to bank account
Microsoft subscription (monthly)	£14.83	LW paid to expedite – 07/10/2024
Royal British Legion Industries – Tommy solar lights	£125.93	SC paid to expedite – 20/10/2024

(ii) Update on Clerk obtaining access to the Parish Council bank accounts.

6. PLANNING MATTERS (OUT FOR CONSULTATION)

CA/24/01709 6 East Wootton Cottages, Garlinge Green Road, Garlinge Green, CT4 5RH.
Single-storey detached garage.

CA/24/01857 Woodview, Stone Street, Petham, CT4 5PP. Single-storey rear extension and first floor and rear side extension.

Any further applications to be checked before the meeting.

7. PLANNING COMMENTS (SUBMITTED)

To note that comments for the following planning applications were agreed via email due to the consultation deadline being prior to the scheduled meeting of the Council:

CA/24/01611 Pett Cottage, Garlinge Green Road, Garlinge Green, CT4 5RP. Single storey detached carport together with gate and formation of access.

Comment: Petham Parish Council has no objection to this application.

8. PLANNING DECISIONS FROM CANTERBURY CITY COUNCIL

CA/24/01410 The Chimneys, Watery Lane, Petham, CT4 5QR. Detached double garage.
Decision: Granted.

9. HIGHWAY ISSUES & PROW

(i) Kent County Council has asked whether Petham Parish Council would like to complete a new Highways Improvement Plan. This is a list of highway improvements requested by the community and endorsed by the Parish Council. Common requests on HIPs include traffic calming measures, zebra crossings, new pavements and new signage.

10. PARISH COUNCIL IT SYSTEMS

(i) Update on moving to gov.uk domain

Since the last meeting, our current domain provider has offered to complete the switchover to the gov.uk domain name. This option would not involve a complete re-design of the website but could include an additional document upload facility, at a cost of £100.00.

The Council is therefore asked how to proceed with the switchover to a gov.uk domain.

11. CORRESPONDENCE, PUBLICATIONS, AND OTHER MATTERS OF AN URGENT NATURE

- Salt bins – KCC can deliver a one tonne bag of salt to parishes that need it (needs to be sited off the highway). Salt bins need to be checked, and salt ordered if necessary.
- KALC Annual General Meeting will take place on Saturday 30th November, 9:30am – 3:00pm. The meeting is on the theme of 'Local Government Finance and What it Means for our Sector'. Councils can send two voting representatives.

12. EXCLUSION OF MEMBERS OF THE PUBLIC

13. CLERK EMPLOYMENT CONTRACT

To resolve upon the contract and terms of employment for the Clerk.

14. DATE AND TIME OF NEXT MEETING

The next meeting of Petham Parish Council is scheduled to take place on Thursday 5th December at 7pm.