

PETHAM PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD
ON THE 7th OF MARCH 2024 IN THE VILLAGE HALL

In attendance were Chair Cllr Norman Clark, Vice Chair Cllr Scott Collins, Cllr Mary Henderson, Cllr Marion Fulton, Cllr Gill Miller, Cllr Phil Collins, and the Parish Clerk and Responsible Financial Officer Mr Chris Beatrup

1. Apologies for Absence - Apologies were received from Cllr David Longman. It was later discussed in the meeting that online video conferencing may be used to allow absent Councillors to attend future meetings, where personal attendance has not been possible

2. Declarations of Interest and Updates to the Disclosable Pecuniary Interests Register
 Cllrs Clark and Collins declared their financial interests, being in receipt of payments in Financial Matters, section 5(i) below. There were no updates to the disclosable pecuniary interests register

2.1 Confirm Village Hall defibrillator is operational. Confirmed

3. To approve the Minutes of the last Meeting and Matters Arising The minutes of the last meeting on the 1st of February 2024 were approved by Cllr Scott Collins, and seconded by Cllr Phil Collins. There were no matters arising, other than items to be discussed in the following items from the agenda

4. Discussions with Guests No guests present

5. Financial Matters (i) Members approved the following payments to be made:

Castle Water	£22.60	Paid in advance 09/02/2024 avoiding poss surcharge
Castles Shredding	£115.00	Paid in advance 22/02/2024 avoiding poss surcharge
Eastwell Ironworks - Village Sign	£1248.00	Paid in advance 26/02/2024 avoiding poss surcharge
Chair Cllr Norman Clark	£58.88	Litter pick equipment
Scottish & Southern Electric	£72.90	Street Light Energy - Account for February DD
Vice Chair Cllr Scott Collins	£203.99	Bus stop litter bin
Darren J Peacock	£264.00	4 hours gritting
HMRC	£102.00	HMRC PAYE March 2024
Parish Clerk	£407.60	Parish Clerk Salary March 2024

All of the above were approved for payment, having been proposed by Cllr Mary Henderson, and seconded by Cllr Phil Collins

(ii) The Draft Level of Reserves as at 29.02.2024 was reviewed, and proposed for approval by Cllr Norman Clark, and seconded by Cllr Mary Henderson

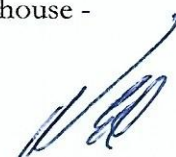
Notification has been received from Canterbury City Council that the Parish Capital grant application for £1733.69 towards the Village Sign for 2024/25 has been approved

The Parish Council has exhausted the Cricket Ground maintenance budget, and it was proposed that £1000.00 be given from the Petham Parish Council budget to support this work

This was proposed by Cllr Scott Collins, and seconded by Cllr Phil Collins. All present agreed

6. Planning Matters The following planning applications were reviewed

CA/24/00106 Chequers Inn, Stone Street. Change of use from pub to single dwelling house - comments / objections able to be raised until 15/03/2024



Objection from Petham Parish Council. Details to be logged with Canterbury City Council. Four members of the Parish Council voted in favour of the objection. Two abstained. Kent online to be contacted regarding Petham Parish Council not being contacted over the recent published article

Other planning matters included apparent developments at Earley House / Woods, and The Old Saw Mill / Woodman's Cottage. Further investigations to be carried out

CA/24/00166 Flaxland House, Flaxland Lane, Garlinge Green CT4 5RS Tree works - T1-Sycamore, in the rear garden, crown reduction by 5 metres. T2,T3,T4 - Ash trees in the rear garden, fell. - comments / objections able to be raised until 15/03/2024

No objections from Petham Parish Council

CA/24/10001 Blue Poppy Barn, Duckpit Road, two storey side extension - comments / objections able to be raised until 15/03/2024

No objections from Petham Parish Council

CA/24/00046 Highbank, The Street, Single Storey First Floor Extension

No objections from Petham Parish Council

No new planning applications were known of at the time of the agenda preparation. The electronic CCC planning application system remains down, while a cyber incident is being investigated

7. Planning Decisions by Canterbury City Council No new planning decisions were known of at the time of the meeting. The electronic CCC planning application system remains down, while a cyber incident is being investigated

8. Highway Issues and PROW (i) Petham Village (Speedwatch and the Highway Improvement Plan). Speedwatch events continue to be held at various locations all over the Parish. Volunteers to help staff these sessions continue to be sought

Regarding the Highway Improvement Plan, the Council currently have no resource with which to take this forward, and little interest in a 20mph speed limit for the village. This matter therefore being put on the back burner, for future consideration

(ii) Street Furniture - A new litter bin at the bus stop by Lyon House and Duke House continues to be progressed, with installation planned for April 2024

(iii) Litter picks. It was understood that the planned litter pick on 18th February was called off due to heavy rain and that this event would be rescheduled

9. Recreation Ground (i) Inspection by members. With the time of year only now coming in to lighter evenings, the swings and other play equipment were looking particularly deteriorated, and in need of a good clean-up. As the weather improves, so such work will be further considered. Contractor Rob Gay to be asked whether the equipment could be pressure washed

Vegetation at the bottom of the ground by the stream (Nailbourne) was noted as having been cleared to some extent. The fruit trees of the jubilee orchard have been successfully pruned by local resident Chris Acaster. The re-wilding areas of the ground have been asked to be mown to ground level by the ground contractors (KCC Landscape Services), and then be allowed to grow again, to see what new (if any) plants appear

(ii) Contractors. Present contractors for the Parish to be retained

(iii) Cricket Ground. The present lease on the ground requested to be renewed for the next three years. Several fixtures at the ground have been booked weather permitting, for 2024. It is planned that a match be held on 31st August weather permitting, Petham and Waltham versus The Rest

10. Correspondence, Publications and Other Matters of an Urgent Nature

(i) Publications received relevant to the whole Parish Council have been left at the village hall for inspection as required

(ii) Standing Orders, Policies, and Procedures (Governance Documentation). Cllr Mary Henderson has revised and is supplying six further documents for publication on the Parish Council website. Cllr Mary Henderson was thanked for her work on these matters

(iii) Parish Charter - The obligations of the Parish Council to Canterbury City Council have been circulated. Available on the Parish website. There is a parish engagement meeting with CCC on the 18th of April in Canterbury (Guildhall)

(iv) Village Sign - Production of the sign is continuing with all those involved. Local Architect Rob Palmer progressing a planning application and land ownership confirmation as appropriate

The clerk was requested to write to the homeowner(s) of Duke House, The Street. To seek a timeline of when it will be convenient to re-install the notice board, that was removed to facilitate (i) the painting of the property, and (ii) refurbishment of the notice board cabinet as well

Chair Cllr Norman Clark announced that he will be standing down from the Parish Council after the next Parish and Annual Parish council meetings in April 2024

The meeting concluded at 8.05 pm

11. Confirmed the Date of the next Parish Council meeting to be Thursday the 4th of April at 6.30 pm in the Petham village hall. To be followed at 7.30 pm by the Annual Parish Meeting. All welcome

Signed.....



Date.....

4/4/24

Prepared by :*Chris Beatrup, Parish Clerk*