

PETHAM PARISH COUNCIL
THE NEXT PARISH COUNCIL MEETING WILL BE HELD
ON THURSDAY 1st February 2024 AT 7.00 PM IN THE VILLAGE HALL
Members of the public and press are welcome to attend

A G E N D A

1. Apologies for Absence
2. Declarations of Interest and Updates to the Disclosable Pecuniary Interests Register
3. To approve the Minutes of the last Meeting (January 2024) and Matters Arising
4. Discussions with Guests
5. Financial Matters

(i) To approve payments as follows (final figures may not have been available at time of agenda preparation. These will be included in the minutes of the meeting)

Defib Warehouse (already paid)	£154.80	Defibrillator Pads
Mazars	£252.00	Work on 2022-23 Audit Review
Chairman Cllr Norman Clark	£16.99	Locks for Parish Notice boards
Scottish & Southern Electric	£72.66	Street Light Energy - Account for January DD
Robert Gay	£368.00	General Landscape Works
Petham Village Hall	£250.00	Local Residents bookings subsidy Feb-Apr 2024
HMRC	£93.40 + pay increase	HMRC PAYE
Parish Clerk	£372.87 + pay increase	Parish Clerk Salary February 2023

(ii) To approve Draft Level of Reserves as at 31.01.2023

6. Planning Matters

No new planning applications known of at time of agenda preparation. CCC planning application system down while cyber incident is investigated. Will be checked again before meeting

7. Planning Decisions by Canterbury City Council

No new planning decisions known of at time of agenda preparation. CCC planning application system down while cyber incident is investigated. Will be checked again before meeting

8. Highway Issues and PROW

- Petham Village (Speedwatch and the Highway Improvement Plan)
- Street Furniture (Bus Stop Litter Bin)

9. Recreation Ground

- Inspection by members
- Contractors

10. Correspondence, Publications, and Other Matters of an Urgent Nature

- Standing Orders, Policies, and Procedures (Governance Documentation)

- Parish Charter
- Village Sign

11. To Confirm Dates and Times of Future Meetings

- Thursday 7th March 2024 at 7.00 pm, in the Village Hall

Chris Beatrup, Parish Clerk