

PETHAM PARISH COUNCIL
THE NEXT ORDINARY PARISH COUNCIL MEETING WILL BE HELD
ON THURSDAY 22nd August 2024 AT 7.00 PM IN THE VILLAGE HALL
Members of the public are welcome to attend

AGENDA

1. **Recording of those members present, apologies for absence.**
2. **Declarations of Interest and Updates to the Disclosable Pecuniary Interests Register.**
3. **To approve the Minutes of the last Meetings (July 2024) and Matters Arising.**
4. **Discussions with Guests (if present).**
5. **Recruitment of Clerk- update**
6. **Financial Matters.**

(i) To approve payments as follows (final figures may not have been available at time of agenda preparation. These will be included in the final minutes of the meeting).

Castle Water - Cricket Ground	£7.28	Paid in advance to expedite 18/07/2024
ROSPA Play Safety	£112.80	Paid in advance to expedite 18/07/2024
Cllr Mary Henderson	£386.98	Waste Bins Paid in advance 18/07/2024
HMRC PAYE & National Insurance	£295.18	Pay in advance to expedite 30/07/2024
Parish Clerk including holiday pay	£916.84	Pay in advance to expedite 30/07/2024
Castle Water - Cricket Ground		
Village Hall Room Hire Clerk Interviews 19.08.24	£8.00	Will be added to Petham Parish Council Invoice

(ii) To approve Draft Level of Reserves as at 31.07.2024.

6. Planning Matters (Out for consultation at time of agenda preparation).

CA/24/00242 Little Swarling - Plans believed to have been adjusted and re-submitted. Please check Canterbury City Council website

CA/24/00046 Highbank - Details submitted pursuant to condition 5 part i (Archaeological watching brief) of planning permission - Highbank The Street Petham Kent CT4 5QZ

CA/24/01051 Orchard Cottage - T1, T2 , T3- Beech Trees in side garden of Honeywood, crown reduce by 30%. T4 - Sycamore tree, in side garden, Fell - Orchard Cottage The Street Petham Kent CT4 5QY

Any further applications to please be checked by members before the meeting.

7. Planning Decisions by Canterbury City Council.

CA/24/00820 - Single-storey front extension. Debden Court Farm Lodge Town Road Petham Kent CT4 5NN - Decided - Granted

No further planning decisions known of at time of agenda preparation.

8. Development of one/three/five-year plan - ideas for project work. On-going

9. Event Planning.

(i) Village Sign progress and unveiling.

(ii) Engagement and Consultation Event.

10. Business continuity.

- (i) E-mail and Website
- (ii) Cloud based system

11. Risk Assessments and Emergency Planning.

12. Asset register.

13. Beacon.

- (i) Conversion to Gas
- (ii) RA and Insurance Notification

14. Defibrillator (monthly checks).

15. Highway Issues and PROW.

- (i) Petham Village (Speedwatch).

16. Recreation Ground.

- (i) Inspections, Dog Waste facilities, and any encountered problems
- (ii) Playground Equipment

17. Kenfield Cricket Ground

17. Correspondence, Publications, and Other Matters of an Urgent Nature.

- (i) Barking Dogs
- (ii) Church requests funding for ground maintenance

18. To Confirm Dates and Times of Future Meetings.

The Ordinary Parish Council Meeting on Thursday 5th September 2024 at 7.00 pm, in the Village Hall.

Mary Henderson, Chair
Petham Parish Council