

PETHAM PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD
ON THE 2nd OF NOVEMBER 2023 IN THE VILLAGE HALL

Due to the adverse weather conditions, resulting from Storm Ciaran, the meeting was cancelled

The following notes detail the business that was able to be conducted via email following the cancellation

1. **Apologies for Absence** - Not applicable
2. **Declarations of Interest and Updates to the Disclosable Pecuniary Interests Register**
Not applicable
3. **To approve the Minutes of the last Meeting and Matters Arising** Not applicable - October minutes will be reviewed in the December 2023 meeting
4. **Discussions with Guests** Not applicable
5. **Financial Matters** (i) Members approved the following payments to be made:

Scottish & Southern Electric	£70.86	Street Light Energy - Account for October DD
Streetlights	£523.48	Street Lighting Support (payment 2 of 2)
HMRC	£93.40	HMRC PAYE
Parish Clerk	£372.87	Parish Clerk Salary November 2023

Between the publication of the agenda, and the cancellation of the meeting, the following invoices were received for payment

Castle Water	£1.18	Kenfield Cricket Pavilion Water Supply
Petham Village Hall	£250.00	Grant for local resident bookings

All of the above were approved for payment, having been proposed by Chairman Cllr Norman Clark, and seconded by Cllr Phil Collins

(ii) The Draft Level of Reserves as at 31.10.2023 were reviewed and approved by members, via email. Approved by Vice Chairman Cllr S Collins, and seconded by Chairman Cllr N Clark

6. **Planning Matters** Members were notified of the following planning applications via the agenda

(i) CA/23/01866	TPO no 3 1959 T1 Sycamore. Fell Woodland Opposite 1 Wootton Oast Garlinge Green Road Garlinge Green Canterbury Kent CT4 5RJ
Comments:	
(ii) CA/23/01881	Details submitted pursuant to condition 3 (watching brief) of planning permission CA/23/00267/FUL for the single storey rear extension following demolition of existing single story rear extension. 1 Bank Cottages The Street Petham Canterbury Kent CT4 5QZ
Comments:	
(iii) CA/23/01907	Pollard Weeping Willow in front garden. Prune back a weeping willow tree to previous cutting points. Little Kroft Vicarage Hill Petham Canterbury Kent CT4 5RE
Comments:	
(iv) CA/23/01939	Non-material amendment to planning permission CA/21/01948/FUL for the single-storey extension to front for store, additional roof lights to front and rear and single-storey detached garage; to allow change to garage roof to gable end design. Linhay Court Lodge Barns Church Lane Petham Kent CT4 5RD

Comments:	
(v)	To consider any applications received following publication of the agenda
(vi) CA/23/02036	Two storey side extension. Blue Poppy Barn (formerly Samain) Duckpit Road Petham Kent CT4 5QE
Comments:	

7. Planning Decisions by Canterbury City Council

(i) CA/23/01626	T1) Pine tree - located Woodcot side of the boundary hedge, fell. T2) 3 Pine trees - located between Woodcot and land adjacent to White Cottage, fell. Woodcot Garlinge Green Road Garlinge Green Canterbury Kent CT4 5RP - Decided - No Objection
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8. Highway Issues and PROW (i) Petham Village (Highway Improvement Plan) - Carrying forward to December meeting

(ii) Street Furniture - Carrying forward to December meeting

9. Recreation Ground (i) Inspection by members (October : Cllr Marion F, November : Cllr David L) - Carrying forward to December meeting

(ii) - Tillard Close Playground Carrying forward to December meeting

10. Correspondence, Publications and Other Matters of an Urgent Nature (i) Petham Parish Events C.I.C (Community Interest Company) - Carrying forward to December meeting

(ii) Village Hall defibrillator, and Village Hall sound system upgrade - Carrying forward to December meeting


(iii) Village Hall Support - agreed by email to donate £250 to cover November to January 2024, although one query was raised about the subsidy for one booking. The matter carrying forward to the December meeting

(iv) Standing Orders, Policies, and Procedures (Governance Documentation). - Carrying forward to December meeting

(v) Parish Charter - Carrying forward to December meeting

(vi) Village Sign - Carrying forward to December meeting

11. Confirmed the Date of the next Parish Council meeting to be Thursday the 7th of December at 7.00pm in the Petham village hall. All welcome

Signed..........Date.....17-12-23.....