

PETHAM PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD
ON THE 10TH OF AUGUST 2023 IN THE VILLAGE HALL

In attendance were Chairman Cllr Norman Clark, Vice Chairman Cllr Scott Collins, Cllr Phil Collins, Cllr Mary Henderson, Cllr David Patrick, Cllr David Longman, and the Parish Clerk and Responsible Financial Officer Chris Beatrup

1. **Apologies for Absence** Apologies were received from Cllr Marion Fulton
2. **Declarations of Interest and Updates to the Disclosable Pecuniary Interests Register**
 Cllr Clark declared an interest in financial matters (5(i)) below, being in receipt of a payment owing. Cllr Collins declared an update to the Pecuniary Interests Register, now being Chairman of the Petham Village Hall
3. **To approve the Minutes of the last Meeting and Matters Arising** Vice Chairman Cllr S Collins proposed, and Cllr P Collins seconded, that the minutes of the meeting held on Thursday the 13th of July should be approved and accepted as a true record. All present members agreed, and the Chairman duly signed the presented minutes at the end of the meeting. Matters arising were discussed in the items presented below
4. **Discussions with Guests** Jason Hedges (jason.hedges@canterbury.gov.uk), Locality Team Leader (Enforcement), gave an excellent overview of the work that he and his team are doing in helping to protect the environment from fly tipping, and how they can help. More details on this are included in items below. There are thought to be 1.9 million fly tips across the UK in the past year, and each of these equate to a small van load. The cost to authorities in clearing these is huge. Measures to combat these are currently increasing the fine imposed through fixed penalty notices, rather than through the courts, which are currently swamped with other matters. Fly tip fines are being increased to £500, littering similarly attracts a £500 fine, and duty of care rises from £400 to £600. As much landfill waste as possible is incinerated, with as little as only 2% of that collected actually going to landfill. Many thanks to Jason for his time and knowledge on the matter
5. **Financial Matters** (i) Members approved the following payments to be made:

Scottish & Southern Electric	£86.13	Street Light Energy - Account for July DD
Eastwell Ironworks	£1245.00	Village Sign Deposit (paid in advance, approved by Chairman)
Cllr Clark	£129.96	No Fly Tipping Posters from pmcreative
ROSPA Play Safety	£106.80	Recreation Ground Safety Inspection
Petham Village Hall	£250.00	Support of discounts for local residents
HMRC	£93.20	HMRC PAYE
Parish Clerk	£373.07	Parish Clerk Salary August 2023

(ii) The Draft Level of Reserves as at 31.07.2023 were reviewed and approved by members. Approved by Cllr P Collins, and seconded by Cllr D Patrick

(iii) Applications for Capital Grants 2024/2025. Attention was drawn by the Parish Clerk that bids for Capital funding from Canterbury City Council are now open. Closing date 25th September 2023. Members were invited to put forward suggestions on what may be useful to the Parish for the next meeting on 14th September 2023

6. **Planning Matters** Members reviewed the following planning applications

14.09.23

(i) CA/23/01363	Replacement of southern boundary fence with 1.8m high timber fencing. The Old Bake House The Street Petham Canterbury Kent CT4 5QY
Comments:	No objections from the Petham Parish Council
(ii)	To consider any applications received following publication of the agenda

	The following application was received following the publication of the agenda
(iii) CA/23/01469	T1- 2 Conifer trees, in front garden, felling. Bankside The Street Petham Canterbury Kent CT4 5QZ
Comments:	No objections from the Petham Parish Council
	There were no further applications received following the publication of the agenda

7. Planning Decisions by Canterbury City Council

(i) CA/23/00267	Single storey rear extension following demolition of existing single story rear extension. 1 Bank Cottages The Street Petham Canterbury Kent CT4 5QZ - Decided - Granted
(ii) CA/23/00268	Application for Listed Building Consent for single-storey rear extension, addition of a doorway to side elevation and erection of internal studwork following demolition of existing single storey rear extension. 1 Bank Cottages The Street Petham Canterbury Kent CT4 5QZ Decided - Granted
(iii) CA/23/01101	T1, Ash tree, located in rear garden crown reduced by 30%, T2 Horse Chestnut, in rear garden, crown reduce by 30 %, GT3 Sycamore (x3) and Pine (x1 Dead), located in the grounds, fell. T4-Ash, located in the grounds, fell. Swarling Manor Swarling Hill Road Petham Canterbury Kent CT4 5QW Decided - No objection

8. Highway Issues and PROW (i) Petham Village 20mph speed limit introduction. Cllr Patrick has received some updated guidance and documentation from Kent County Council, and is working on the Highway Improvement Plan (HIP) for Petham Parish Council

(ii) Street Furniture. Discussions took place around the location of litter bins in the Parish. Notably that at the bus shelter. Guest Jason Hedges (Canterbury CC) to be emailed regarding the requested bin locations, and their provision and regular emptying as required

(iii) Walking the Parish Paths. Cllr Henderson as a member of a regular walking group in the parish agreed to monitor and report any problems encountered on public rights of way. In addition there is a publication Walks in Petham (as on the PPC website) that the parish council are considering updating in due course

9. Recreation Ground An annual inspection report has been received from ROSPA, giving details of the condition of the ground and equipment. Parish council to review and take any required remedial action in due course

10. Correspondence, Publications and Other Matters of an Urgent Nature (i) Petham Parish Events C.I.C (Community Interest Company). No problems to report, and all is running well. Meeting planned with Village hall committee to discuss ways in which PPE are able to help the Village hall

(ii) Standing Orders, Policies, and Procedures. Attempts have been made to retrieve existing policies from both the City Council and the previous Parish Clerk. No results have yet been achieved, and so attempts to resolve this matter will continue, until such time as these documents become available, for review, and updating

(iii) Chequers Hill hedges. Reported as now having successfully been cut back

(iv) Fly tipping / Litter picking / CCTV offer from local resident. Guest speaker from Canterbury City Council enforcement has offered to assist with camera coverage and signage. Prior to implementing this, signage has to be displayed in the area that photographic / video recording is taking place. So implementation of this signage will be awaited before actual cameras and signs are deployed

(v) Village Sign. Cllr P Collins continuing to work with Eastwell Ironworks on the development of a sign for the village. A deposit has been paid, and a capital grant applied for from Canterbury City Council to help fund the project

(vi) Flaxland Lane Woodland Development. Planning officer(s) from Canterbury City Council scheduled to visit the site 11/08/2023

11. Confirmed the Date of the next Parish Council meeting to be Thursday the 14th of September at 7.00pm in the Petham village hall. All welcome

The meeting concluded at 8.45 pm

Signed..........Date.....14.09.23.....

Prepared by :Chris Beatrup, Parish Clerk