

Petham Parish Council

Minutes of the Parish Council Meeting Held on 10th November 2022 in the Village Hall, Petham

In Attendance were: Vice Chairman Cllr Collins, Cllr Henderson, Cllr Patrick, Cllr Warden, Cllr Mrs Knox

1. **Apologies for Absence:** Apologies were received from Cllr Mrs Spratt, Cllr Clark (the Chairman) and Parish Clerk Mr Beatrup
2. **Declarations of Interest and Updates to the Disclosable Pecuniary Interest Register:** Cllr Henderson declared an interest in communication received by the PC regarding the firework event on 05/11. There were no other declarations.
3. **To Approve the Minutes of the Last Meeting and Matters Arising:** The minutes were approved without addition or change and matters arising were discussed. The minutes were duly signed by the Vice Chairman following a vote of all present to accept them.
4. **Financial Matters:**
 - i. All payments presented were agreed for payment

Scottish & Southern Electric	£43.20	Street Light Energy - Account for October DD
Commercial Services	£459.01	Recreation Ground Maintenance
KIKK	£318.00	Web Site Provision and Support
Streetlights	£498.55	Payment 2 (of 2) Street Lighting Maintenance Contract
Streetlights	£342.00	Repairs to vandalised pole box, Stone Street
HMRC	£86.40	HMRC PAYE
Parish Clerk	£345.20	Parish Clerk Salary November 2022

- ii. The Payment Sheet and Draft Level of Reserves as at 31.10.22 were accepted and approved
 - iii. An outline financial breakdown of the Firework Event was agreed to be brought to the December meeting for information
 - iv. Internet Banking – all required members as signatories are now in place. The removal of former Parish Council members from the mandate was approved, and it was agreed that this item can be removed from the ongoing papers
 - v. The PC reviewed and agreed the NALC Salary Award for the Clerk
 - vi. The payment for 30 trees from Wingham Garden Centre was approved based on £32.50 per tree as a reduced price agreed for 2023 stock plus stakes etc. – Cllr Patrick will present the order form to the December meeting for payment or noting (depending on what the garden centre require). It was agreed a mixture of cooking and eating apples should be planted in March for an official opening in April. Cllr Collins will try to secure the Sheriff of Canterbury to open the orchard.
5. **Planning Matters:** Case CA/22/02308 was reviewed and noted with no comments
6. **Planning Decisions by Canterbury City Council:** CA/22/02010 was noted

7. Highway Issues and PROW:

- i. Stone Street Regulation Order – we require funding to progress. Cllr Mike Sole has offered £3k from the KCC funded Combined Member Grant, which was well received (Cllr Sole attended at c8.20pm to discuss the Highway Issues after the close of the meeting)
- ii. Public Rights of Way – CB431 – Vicarage Hill – no updates as yet on this
- iii. Condition of Village Trees – Highway and Power Line Impact – it was agreed to carry this item over to the December meeting for a fuller discussion and follow up by the Clerk on any matters outstanding
- iv. Salt Bins and Road Markings – some of the salt bins seem to have been replaced around the village with the green variety – there are still some awaiting the change. Cllr Knox also raised that there had been a request to Cllr Clark for a salt bin to be requested in Garlinge Green with a plan and location map supplied. The Clerk was asked to follow this up, gain sight of the plan and formally request the bin from KCC.

8. Play Equipment Replacement

- i. It was agreed that this matter was something raised for longer term review with the opinion that we would develop a capital replacement plan over the next five years incorporating elements from the consultation run through the local FB pages and PAW news – to date no formal submissions have been received although ideas were sent on FB chat including sensory play equipment and more accessible equipment to allow wider usage. This should be revisited in the new financial year and ideas encouraged on what the future of the recreation grounds could involve and include.

9. Correspondence, Publications and Other Matters of an Urgent Nature

- i. Village Hall Opening for Winter Fuel Crisis – it was felt that this matter should be closed for a number of reasons:
 - i. Mild weather to date
 - ii. The actual ability to ‘warm up’ at the hall due to the ambient heating source used – it maintains a constant but is not able to be easily regulated to make the building noticeably warmer or welcoming
 - iii. The likely reluctance of people to leave their homes and journey to the hall through extreme weather
 - iv. The lack of requests for this sort of service

It was agreed that if the weather is forecasted to make a turn for extreme low temperatures then we could look at publicizing a more social aspect to gathering at the hall rather than making it a purely fuel crisis linked event so as to encourage as many people to attend. It was noted that the ideas around using the hall more regularly (see AOB) would hopefully provide a pattern and precedent for wider community use.

- ii. Outside Lights in Tillard Close – the brightness and reach of these has been reported to CCC with a request that downlighting is used on the lights impeding upon neighbours in The Street / The Broadway. No update has been received as yet to our enquiry reference 789295.

- iii. Email to the Clerk regarding the fireworks event – it was agreed that for future events we would take the learning from this this year and more formally write to neighboring parties that may be affected rather than through informal means (FB messenger was used for example). Cllr Collins agreed to visit the email writers and apologise for the impact and assure them of earlier engagement next time around where fireworks may be used.
- iv. It was agreed that Cllr Henderson would draft a thank you note to go to all of those who helped run and contributed to the village firework event which was a resounding success with c200 attendees.

10. AOB – Sub-Committee Formation:

- i. Cllrs Henderson and Collins requested the approval of the set up of a sub committee to work on Community Inclusion and Cohesion through a range of activities focused on the village and around the village hall. This would form:
 - i. Working with the church and school to develop an annual calendar of events
 - ii. Liaising with local villages organisations to coordinate with key national events (e.g. Coronation)
 - iii. Canvassing villagers for ideas on what events and functions they would like to see
- ii. The sub-committee would prepare a remit covering its role and rules around operation for presentation to the next Parish Council covering:
 - i. Membership – to be allowed to co-opt members to help the work of the sub-committee (we have already had pledges to join from four people outside of the Parish Council)
 - ii. Finance – how it will report to the PC on funds raised and how these will be used / distributed (a mixture of ploughing back into village events and specific local and national charities)
 - iii. Size of sub-committee (8-10 maximum envisaged)

The idea was welcomed and agreed unanimously.

The meeting closed at 8.20pm as Cllrs Henderson and Collins had to leave. Cllr Patrick took the chair for the attendance of Cllr Mike Sole of KCC to discuss the Speed and Highways issues (see 7 (i) above).

The next meeting will be 7.30pm on Thursday 8th December 2022 in the Village Hall.

Signed..........Date.....08.12.22.....