

**PETHAM PARISH COUNCIL**  
**MINUTES OF THE PARISH COUNCIL MEETING HELD**  
**ON 10<sup>TH</sup> MARCH 2022 IN THE VILLAGE HALL**

In attendance were Chairman Cllr Clark, Cllr Mrs Spratt, Cllr Mrs Knox, Cllr Henderson, Cllr Patrick, Cllr Warden, and the Parish Clerk Mr Beatrup

**1. Apologies for Absence**

**2. Declarations of Interest and Update to Disclosable Pecuniary Interests Register** Cllr Norman Clark declared a re-imbusement of funds interest for a new Cricket Pavilion door, as in section 4 below, financial matters

**3. To approve the Minutes of the last Meeting and Matters Arising** The minutes of the meeting held on the 10th February 2022 were approved, and signed by the chairman, as a true and correct record. Matters arising from the previous meeting were reviewed and discussed further in the minute items below

**4. Financial Matters**

(i) Members approved the following payments:

Scottish & Southern Electric	£ 42.30	St Light Energy – Account for February DD
PAW News	£ 5.00	PAW News subscription
Chairman Cllr Norman Clark	£ 497.96	Door to Cricket Pavilion
SERCO	£ 379.74	Solicitor Goldsmith Bowers
HMRC	£ 83.20	HMRC PAYE (Parish Clerk to pay)
Parish Clerk	£ 332.80	March 2022 (Parish Clerk Salary)
Eventbrite	£ 60.00	Audit Workshop, Completing your AGAR 2022

(ii) The Payment Sheet and Draft Level of Reserves as at 01.03.2022 were reviewed and approved by members. Members requested an easier-to-understand version of this information. The clerk is to look in to this, and develop an alternative presentation

(iii) The adding of Council members/officers, as signatories to the mandate for the Parish bank accounts remains in progress, for future internet banking

(iv) Parish Clerk(s) National Salary Award. The clerk explained that the National Association of local councils published their national salary award in early March 2022, for an increase from 1 April 2020 to 1 April 2021. The clerk was appointed in August 2021 at spinal column point (SCP) 14, being £12 an hour, at the April 2020 rates. With the increase from £12.00 to £12.21 for 2021, the clerk requested the extra back pay of £0.21p per hour from August 2021 to March 2022. Members approved. In addition the clerk requested an increment following a successful 6 months of service to SCP 15 (£12.45p per hour) from 1st April 2022. Members approved. Clerk to contact parish accountants McCabe Ford Williams to arrange this in due course

(v) The Council are continuing to develop a 'bring your own picnic' lunch-time / afternoon event to celebrate the Queen's Platinum Jubilee on Thursday 2nd June 2022 Bank Holiday, around and in the Village Hall. No road closures are foreseen to be required

(vi) Planning remains in progress to establish a Queen's Platinum Jubilee Community Orchard on an edge of the recreation ground

**5. Planning Matters.** Members reviewed the following applications, and it was requested, and noted by the clerk, that previously reviewed applications in preceding meetings, need not be re-presented in future meetings

(i) CA/22/00154	Application for listed building consent internal and external alterations including replacement of 03 no. windows on rear elevation with oak framed windows with steel, multi-paned casements, block up two windows on the rear elevation and reinstate the timber rails and brick infill panels.   Dormer Cottage The Street Petham Canterbury Kent CT4 5QU logged 22 Jan 2022 Awaiting decision. Determination date 19 Mar 2022
Comments:	No objections raised by the Parish Council
(ii) CA/22/00159	TPO no 2 1958 1) 1) Woodland Management (WA1): (1) crown lifting (up to no more than 30% of the height of the tree); (2) crown thinning (the minimum necessary and no more than 30% of the volume of the tree) (3) crown cleaning (specifically of the Ash trees where dieback has occurred). 2) Pollarding of a damaged sycamore tree (ST3). 3) Removal of some overhanging branches from a neighbouring property along an existing fence lines (B1), (B3) and (B6). 4) Felling of a non-native Gum tree (E1) and Corsican Pine tree.   Woodside Lodge Garlinge Green Road Garlinge Green Canterbury Kent CT4 5RT. Logged 24 Jan 2022. Awaiting decision. Determination date 21 Mar 2022
Comments:	No objections raised by the Parish Council
(iii) CA/22/00375	Application for Listed Building Consent for external and internal alterations including porch to rear elevation   Old Hall The Street Petham Canterbury Kent CT4 5QY. Logged 16 Feb 2022. Awaiting decision. Determination date 13 Apr 2022
Comments:	No objections raised by the Parish Council
(iv)	To consider any applications received following publication of the agenda.
(v) CA/22/00430	Application further to previous application. Details submitted pursuant to condition 4 (chimney) of listed building consent CA/21/00886/LB. China Court Church Lane Petham Canterbury Kent CT4 5RD. Logged 23 Feb 2022. Awaiting decision. Determination date 20 Apr 2022
Comments:	No objections raised by the Parish Council. No further applications received at this time

## 6. Planning Decisions by Canterbury City Council

(i) CA/21/02996	Application for a Lawful Development Certificate for the proposed replacement of all windows and doors from timber to aluminium or uPVC.   1 Kenfield Bungalows Garlinge Green Road Garlinge Green Canterbury Kent CT4 5RR logged 13 Dec 2021. Decided was lawful. Decision issued date 8 Feb 2022
(ii) CA/21/03002	Provision of separate two-storey residential annex with integral garage to main dwelling. Marble Barn, Church Lane, Petham, Kent, CT4 5RD logged 23 Dec 2021. Withdrawn. Determination date 17 Feb 2022
(iii) CA/22/00127	Reduction in height of all trees (including Cherry, Silver Birch, Hawthorn, Hornbeam) on the boundary of rear garden so a height of 3m from ground level.   Flaxlands Flaxland Lane Garlinge Green Canterbury Kent CT4 5RP. logged 19 Jan 2022 No objection. Determination date 02 Mar 2022
(iv) CA/22/00243	T1) Walnut - Fell, located in front garden.   13 Town Road Petham Canterbury Kent CT4 5QT. Logged 1 Feb 2022. No objection. Determination date 15 Mar 2022
(v) CA/22/00324	T1) Beech - crown lift by 20% ;T2 Horse chestnut- crown lift by 15% ; T3 Sycamore - fell   Coach House Garlinge Green Road Garlinge Green Canterbury Kent CT4 5RT. Logged 10 Feb 2022. No objection. Determination date 10 Mar 2022

## 7. Highway Issues and PROW

(i) Speed limit issue of Stone Street. Traffic Regulation Order being prepared by KCC Highways. Clerk to check funding arrangements with KCC and Councillor Mike Sole's team, as year-end is fast approaching.

(ii) Salt Bins. Being in a conservation area, members and residents would like these to be green in colour. Funding for this is understood to be available. Negotiations with KCC Highways to facilitate this to resume in April, at the conclusion of the winter season

(iii) PROW CB431 Vicarage Hill. Awaiting feedback from KCC Public Rights of Way team regarding when this will be addressed. Clerk to check with Cllr Mike Sole whether this can be prioritised

## 8. Recreation Ground

(i) Play equipment re-painting remains in progress, awaiting better weather

(ii) Adult fitness equipment. A purchase order has been signed with a local supplier, for the provision of fitness equipment on the higher part of the recreation ground in the coming months, in agreement with the recreation ground land owner

(iii) Grounds maintenance. A quotation has been approved and signed with KCC commercial services for the mowing of the recreation ground, and marking-out of the football pitch on 16 occasions during the season. Strimming of the edges and around the play equipment to continue to be carried out as at present by contractor Christopher Tanton

## 9. Correspondence, Publications and Other Matters of an Urgent Nature

The Ukraine crisis was discussed. It was felt that private donations and existing collections by the church and similar bodies were currently the best way forward for helping

The village hall committee requested space on the Parish notice board(s) for an A5 size flyer to advertise the hall as being for hire. Members fully approved

Parish notice boards to be reviewed, and perspex replaced. Chairman to review, and possibly contact decorating contractor David Farnfield, for a quote for repairs, or assistance in this matter


Damage to the verge on the corner of The Street and Vicarage Hill, by vehicles driving over the kerb has been reported. Chairman to contact contractor Rob Gay for the placing of logs or similar on this corner, to try to stop the problem from happening. The affected land is owned by the Parish Council, and any objects placed on the land must be a minimum of 0.45m from the carriageway, according to KCC Highways

Mature trees by the roadside, particularly from Garlinge Green up towards the Downs Road, were noted as being potentially hazardous, and liable to being blown down, blocking roads, in storms and high winds. Chairman in contact with local estate manager(s) regarding this matter. Management program(s) are in place

It was confirmed that the Parish Annual General Meeting will be held on Thursday 14th April 2022, at 7.30pm, in the village hall. All welcome

## 10. Confirmed the Date of the next Parish meeting as Thursday 14th April 2022 at 6.30pm in the Village Hall, to be followed by the Parish Annual General Meeting, at 7.30pm

The meeting concluded at 8.55 pm

Signed..........Date.....14 - 4 - 22.....