

PETHAM PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD
ON 14TH APRIL 2022 IN THE VILLAGE HALL

In attendance were Chairman Cllr Clark, Cllr Mrs Knox, Vice Chairman Cllr Collins, the Parish Clerk Mr Beatrup, and one member of the public

1. **Apologies for Absence.** Apologies were received from Cllr Mrs Spratt, Cllr Henderson, Cllr Patrick, and Cllr Warden. Cllr Collins proposed and Cllr Mrs Knox seconded that the meeting go ahead as normal
2. **Declarations of Interest and Update to Disclosable Pecuniary Interests Register** Chairman Cllr Norman Clark declared a re-imburement of funds interest for various Cricket Pavilion related items, as in section 4 below, financial matters
3. **To approve the Minutes of the last Meeting and Matters Arising** The minutes of the meeting held on the 10th of March 2022 were approved, and signed by the chairman, as a true and correct record. Matters arising from the previous meeting were reviewed and discussed further in the minute items below

4. Financial Matters

(i) Members approved the following payments:

Scottish & Southern Electric	£ 45.19	St Light Energy – Account for March DD
Petham Village Hall	£ 94.50	Hire of hall for Parish meetings 15/07/21 to 10/03/22
Chairman Cllr Norman Clark	£ 31.00	Diesel for Cricket Ground Generator
Chairman Cllr Norman Clark	£ 33.12	Paint for Cricket Ground Pavilion
Chairman Cllr Norman Clark	£ 42.72	Perspex for Notice boards
Mr M Castle	£ 96.00	Annual licence fee for recreation ground
Retired Clerk Mrs Susan Shaw	£1149.65	New Clerk Training and end of year accounts
Castle Water	£ 119.09	Cricket Pavilion Water Meter (already paid by clerk)
HMRC	£ 95.60	HMRC PAYE (Parish Clerk to pay)
Parish Clerk	£ 383.12	April 2022 (Parish Clerk Salary)

- (ii) The Payment Sheet and Draft Level of Reserves as at 31.03.2022 were reviewed and approved by members. Adding new members to the banking mandate remains in progress
- (iii) The clerk is to follow up on arranging internet banking. Particularly with respect to two signature approval, as per the parish banking mandate
- (iv) Queen's platinum jubilee event Saturday 4th June 2022. The Parish Council are planning a Queens Jubilee Party for Saturday 4th June, from mid-day at the village hall and gardens, utilising the hall kitchen and toilet facilities, on a bring-your-own picnic basis. This to include a cake baking competition, and encouragement of residents to decorate their house exteriors, for drinks or hamper prize(s)
- (v) Queens platinum jubilee community orchard. The village school to be contacted to discuss the donation from the parish council of a sequoia and an established apple tree, possibly including seed packs, to mark the jubilee. Plans for a community orchard on the edge of the recreation ground remain in progress. This probably now won't progress until the next planting season this autumn

5. Planning Matters. Members reviewed the following planning applications

(i) CA/22/00670	Removal of 35 willow trees along the boundary of the property (Town Road/Watery Lane) for highway safety reasons, to be replaced with Hornbeam. The Old Chapel, Town Road, Petham, Canterbury, Kent. CT4 5QT. Logged 24 Mar 22. Awaiting decision. Determination date 05 May 2022.
Comments:	No objections raised by the Parish Council
(ii)	To consider any applications received following publication of the agenda
Comments:	There were no further applications received following the publication of the agenda

6. Planning Decisions by Canterbury City Council

(i) CA/21/00154	Internal and external alterations of listed building Dormer Cottage, The Street. Granted 17 Mar 2022
(ii) CA/22/00159	Application for various woodland management operations at Woodside Lodge, Garlinge Green road. Granted 24 Mar 2022
(iii) CA/22/00243	Fell Walnut tree in front garden of 13 Town Road. Decided no objection 10 Mar 2022
(iv) CA/22/00324	Tree works at Coach House, Garlinge Green Road. Decided no objection 10 Mar 2022
(v) CA/22/00430	Application details for previous application CA/21/0886 relating to chimney works at China Court, Church Lane - No objection. Approved 06 Apr 2022

7. Highway Issues and PROW

(i) Speed limit issue of Stone Street. Traffic Regulation Order being prepared by KCC Highways. Councillor Mike Sole has approved his part payment for the TRO from his budget's team. Progress to be checked prior to the next Parish meeting on Thursday 12th May 2022

(ii) Salt Bins. Being in a conservation area, members and residents would like these to be green in colour. Funding for this is understood to be available from a local resident. Negotiations with KCC Highways now able to re-commence, with the conclusion of the winter season

(iii) PROW CB431 Vicarage Hill. KCC Public Rights of Way team have reported under-funding, resulting in this report remaining to be addressed. KCC Cllr Mike Sole to follow this up with the KCC responsible member

Gardeners Plot. Support ties on new trees to be cut/removed, as the trees have now grown sufficiently to not need the support, and to avoid any damage being caused by the remaining ties

8. Recreation Ground

(i) Play equipment re-painting remains in progress, awaiting better weather. Cllr Norman Clark to re-publish the inspection rota by councillors, for health and safety purposes

(ii) Adult fitness equipment. A purchase order has been signed with a local supplier, for the provision of fitness equipment on the higher part of the recreation ground in the coming months, in agreement with the recreation ground land owner

(iii) Grounds maintenance. Regular mowing and maintenance of the recreation ground to be monitored by the Parish Council and / or inspection and reports by others on their behalf

9. Correspondence, Publications and Other Matters of an Urgent Nature


The purchase of a defibrillator for Garlinge Green telephone box (listed, not adopted, by the Parish Council) was discussed. Clerk to circulate quotation received from charity Community Heartbeat, an organisation supporting defibrillators in phone boxes across the country

The clerk reported that the Annual Governance and Accountability Return (AGAR) is being prepared at present, with assistance / mentoring / training from the former Parish Clerk Sue Shaw

Parish notice board perspex has been ordered in order to replace the existing material, that has deteriorated, seriously reducing transparency

10. Confirmed the Date of the next meeting (Annual Parish Council) as Thursday the 12th of May at 7.30pm in the Village Hall. All welcome

The meeting concluded at 7.15 pm

Signed  Date 14/6/22