

PETHAM PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD
ON 9TH SEPTEMBER 2021 IN THE VILLAGE HALL

In attendance were Cllr Mrs Spratt, Cllr Mrs Knox, Cllr Patrick, and the Parish Clerk.

Also in attendance was Kent County Council and Canterbury City Council Cllr Mike Sole, to discuss the speed limit issues of Stone Street. Item 8 on the agenda.

It was proposed by Cllr Patrick, and seconded by Cllr Knox, that Cllr Spratt should chair the meeting

1. **Apologies for Absence** Apologies were received from Chairman Cllr Clark, Cllr Collins, Cllr Henderson, and Cllr Warden.
2. **Members' declarations of interest on Agenda items** There were no declarations of interest by members on the Agenda items presented.

3. Staffing

Discussions continuing between Members, and the new Parish Clerk, re terms and conditions. Together with grateful assistance from the retiring clerk. These may result in an extraordinary financial Parish meeting when convenient for all concerned.

4. To approve the Minutes of the last Meeting and Matters Arising

The minutes of the meeting held on 12th August 2021 were approved, and signed by the Chairman as a true and correct record.

5. Financial Matters

* At the time of the meeting, no bank statements for August were available. Members agreed that affected items were to be marked as 'To be arranged' (TBA).

(i) Members approved the following payments:

Scottish & Southern Electric	* TBA	Street Light Energy - Account for August DD
HMRC	* TBA	PAYE (Paid)
N J Apps	£780.00	Recreation Ground Tree Surgery
Castle Water	£35.41	Pavilion Water Meter
Parish Clerk	£31.30	Expenses & Stationary August - September

- (ii) Members were informed that the Draft Level of Reserves as at 01.09.21 was not yet available, due to the non-receipt of bank statement(s). Figures to be circulated once the latest statement(s) have been received.
- (iii) Standing order for Clerk's salary and associated financial matters. Progress is being made, with the registration of the new clerk with accountants McCabe Ford Williams. Other matters continuing, as per item 3, Staffing, above.
- (iv) Queen's Platinum Jubilee Beacons and Event. Planning remains in progress.
- (v) Queen's Platinum Jubilee Community Orchard. Cllr Collins awaiting response from Thompsons Garden Centre. Woodland Trust also able to deliver trees in March, in packs of 30 or 105. If larger pack taken, the remainder could be offered to the village.
- (vi) Community Asset - Advisor appointed by Plunkett (property management) to discuss current and future actions. Meeting planned for 14th September. No reply from current owners. Next step is to kick off an action plan, and set up the legal vehicle.

6. Planning Matters

(i) CA/21/02070	Amendment to CA/20/01635/FUL, Byways Vicarage Hill, Petham CT4 5RE. Alterations to roof space to allow accommodation. 19 Aug 2021
Comments :	Understand that this relates to frosted windows for bathroom(s) in this application. No objections raised.
(ii) CA/21/01948	Linhay Court Lodge Barns Church Lane Petham CT4 5RD Single Storey extension to front for store, additional roof lights to front and rear and single-storey detached garage 03 Aug 2021
Comments :	Councillor sharing boundary with this property has submitted comments directly to CCC. Discrepancies raised on site drawings (boundary particularly) that need to be clarified. Materials to be used should be in keeping with the conservation area, and surrounding listed properties. Concern raised over potential damage to existing tree roots, particularly with the proximity of the proposed garage to the established trees. May require non traditional foundation design to ensure no damage. Existing trees provide screening that needs to be preserved. Neither objection or support raised.
(iii) CA/21/01875	Garlinge Court Farm House Garlinge Court Road Garlinge Green CT4 5RT Outdoor Swimming Pool 09 Aug 2021
Comments :	No objections raised.
(iv) CA/21/01506	Details submitted pursuant to CA/18/02193/FUL Petham Primary School, Church Lane, Petham regarding joinery 03 Aug 2021
Comments :	We understand that this relates to an external spiral staircase / fire escape, and to allow more teaching space. No objections raised.

(v) To consider any applications received following publication of the agenda. No further applications received.

7. Planning Decisions Granted by CCC

CA/21/01192	The Willows, Church Lane, Outdoor Swimming Pool	Granted 16 Aug 2021
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8. Highway Issues and PROW

No progress reported on problems with narrowing of PROW CB431 off Vicarage Hill, and tree trunk protrusion on PROW CB425, pedestrian entrance to the recreation ground. Councillor Mike Sole has however provided a KCC contact Louise Adams (louise.adams@kent.gov.uk) who the Parish clerk will contact.

Councillor Sole has also supplied a contact Andy Godden (andy.godden@kent.gov.uk) responsible for drainage in the area (Garlinge Green especially), who Cllr Sole also has a site meeting arranged with. Cllr Sole also intends to discuss local hedge cutting issues with Andy, at that time.

Local resident Peter Ventress, who with Cllr Patrick is supporting the speed reduction in Stone Street was on leave, and unable to attend the meeting. The Highway Improvement Plan is being developed with Kent Highways primarily by Cllr Patrick.

Kent Police we understand from Cllr Sole will raise no objections to a speed limit reduction on Stone Street. Some budget for this project could be available from KCC, and Cllr Sole, but application for this money needs to be made as soon as possible. Member(s) are to attend the next Parish council meeting of neighbouring parish Upper Hardres, with whom the Stone Street boundary is shared, to discuss shared funding.

A further speed survey is being commissioned by KCC (contact Sebastian Bures) to contribute to the argument for a speed reduction, and the Traffic Regulation Order (cost £3070) is being pursued. Cllr Sole pointed out various costs such as the speed repeater / reminder lollipops each costing £230, together with white lining, dragons teeth, parish gates and edge lines.

A reduction in heavy lorry traffic on Stone Street has been noted on Stone Street in recent months. Possibly due to issues caused by the pandemic, and encouragement by the authorities to divert traffic to motorways. Also not to use the B2068 as a rat run to the Channel Tunnel / Folkestone & Dover

Cllr Sole also suggested that Petham and neighbouring Parishes may consider fundraising, to finance the speed reduction on Stone Street.

9. Recreation Ground

Tree works have been successfully completed in the recreation ground. Issues with alleged damage to property in the area are being followed-up by Cllrs Clark and Henderson.

Quotations for painting of the play equipment are continuing to be sought. There may also be funding available for adult fitness equipment, as the budget from the previous year has been rolled over, largely due to covid-19 preventing any development of such matters previously.

10. Correspondence, Publications and Other Matters of an Urgent Nature

Consultation on Canterbury City Council governance changes. A workshop has been scheduled by CCC on the change in governance to a leader and cabinet system, in May 2022. Members have been emailed details. Some responses are known to have been submitted. Details available on the Canterbury City Council website.

11. Confirmed the Date of the next meeting as 14th October 2021 at 7.30pm

The meeting concluded at 9.00pm

Signed.  Date. 14 - 10 - 21