

**PETHAM PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD
ON 14TH OCTOBER 2021 IN THE VILLAGE HALL**

In attendance were Chairman Cllr Clark, Cllr Mrs Spratt, Cllr Henderson, Cllr Patrick, and the Parish Clerk.

1. **Apologies for Absence** Apologies were received from Cllr Collins, Cllr Mrs Knox, and Cllr Warden.
2. **Members' declarations of interest on Agenda items** There were no declarations of interest by members on the Agenda items presented.
3. **Staffing**
Discussions continued between Members and the new Parish Clerk, re an employment contract and pension facilities. These were successfully resolved
4. **To approve the Minutes of the last Meeting and Matters Arising**
The minutes of the meeting held on 9th September 2021 were approved, and signed by the Chairman as a true and correct record.
5. **Financial Matters**
At the time of the meeting, no bank statements from August to the time of the meeting were available. A solution to this problem is being pursued. Members agreed that any affected items were to be marked as 'To be arranged' (TBA).

(i) Members approved the following payments:

Scottish & Southern Electric	£63.49	Street Light Energy - Account for October DD
HMRC	£348.80	PAYE (Parish Clerk to pay)
Parish Clerk	£771.20	Salary August - October
Parish Clerk Training	£60.00	The clerk in action (by KALC) 14.10.2021
Robert Gay Garden Maintenance	£679.00	Recreation Ground and Vicarage Hill maintenance
Canterbury Steel	£678.60	Mower cylinders (3)

- (ii) Members were informed that the Payment Sheet and Draft Level of Reserves as at 01.10.21 was not yet available, due to the non-receipt of bank statement(s). Figures to be circulated once the latest statement(s) have been received.
- (iii) Standing order for Clerk's salary and associated financial matters. Progress is being made. Contact trying to be made with the bank, and other matters, as per item 3, Staffing, above. Members also approved the purchase of a suitable laptop for Parish business. The Parish Clerk estimated that a suitable machine could be acquired for in the region of £500
- (iv) Queen's Platinum Jubilee Beacons and Event. Planning remains in progress. Chairman due to be away at this time. Other members may be able to organise an event. Village Hall booking to be 'pencilled in'.
- (v) Queen's Platinum Jubilee Community Orchard. Cllr Collins to be requested for an update at the next Parish Council meeting.
- (vi) Community Asset. Unlikely to proceed, as current owner now working with a charity food organisation interested in utilising the property. This matter therefore to be removed from future agendas and minutes.

6. Planning Matters

(i) CA/21/02279	Sycamore tree located to front boundary, 30% reduction removing 2-3 metres overhanging the property. 1 Glebe Cottages and Birch Tree House The Street Petham Canterbury Kent CT4 5QU logged 05 Oct 2021
Comments :	No objections raised
(ii) CA/21/02392	3 Sycamores located adjacent to paddock and along the roadside opposite the village hall - Fell. Marble Barn Church Lane Petham Canterbury Kent CT4 5RD logged 04 Oct 2021
Comments :	No objections raised. Will open the vista. Saplings (of a light or open structure nature) should be planted in place of the felled trees
(iii) CA/21/01506	Details submitted pursuant to CA/18/02193/FUL Petham Primary School, Church Lane, Petham regarding joinery 03 Aug 2021
Comments :	We understand that this relates to an external spiral staircase / fire escape, and to allow more teaching space. No objections raised.
(iv)	To consider any applications received following publication of the agenda.
Comments :	No further applications received. Members noted that there has recently been some (portable ?) shed or stable development at Marble Barn, Petham. Cllr Henderson offered to investigate further

7. Planning Decisions Granted by CCC

(i) CA/21/02070	Non material amendment to planning permission CA/20/01635/FUL for two-storey rear extension, alterations to roof to allow accommodation in roof space with 3 no. dormer windows, formation of new chimney to west elevation, single-storey detached garage together with new external finishes to all elevations; to allow 1 additional window to west elevation. Byways Vicarage Hill Petham Canterbury Kent CT4 5RE.	Approved 16 Sep 21
(ii) CA/21/01948	Single-storey extension to front for store, additional roof lights to front and rear and single-storey detached garage. Linhay Court Lodge Barns Church Lane Petham Kent CT4 5RD	Granted 28 Sep 21
(iii) CA/21/01875	Outdoor swimming pool and 2.7m pergola Garlinge Court Farm House Garlinge Court Road Garlinge Green Canterbury Kent CT4 5RT	Granted 01 Oct 21

8. Highway Issues and PROW

No progress reported on problems with narrowing of PROW CB431 off Vicarage Hill, and tree trunk protrusion on PROW CB425, pedestrian entrance to the recreation ground. Maintenance work undertaken by Robert Gay was however noted to have improved the area.

A further speed survey is being commissioned by KCC (contact Sebastian Bures) to contribute to the argument for a speed reduction on Stone Street, and the Traffic Regulation Order (cost £3070) is being pursued. At the time of the meeting, the company undertaking the speed survey had a backlog in sites to survey. But it was hoped that the matter would be addressed soon.

Stone Street is not scheduled to be re-surfaced this season. The provision of salt for the salt bins to be followed-up by the Parish Clerk, together with the potential re-location of one bin, after clarification from members about location. Bin(s) must be yellow

9. Recreation Ground

Local painters and decorators approached for play equipment re-painting. Cllr Henderson to follow-up with local contact(s).

10. Correspondence, Publications and Other Matters of an Urgent Nature

There may be funding available from Canterbury City Council (fund matching - community funds) for adult fitness equipment in the recreation ground. The CCC budget from the previous year has been rolled over, largely due to covid-19 preventing any development of such matters previously. Quotation(s) continuing to be sought from local suppliers. Requirement is for three pieces of cardio-vascular exercise equipment

11. Confirmed the Date of the next meeting as Thursday 18th November 2021 at 7.30pm in the Village Hall.

The meeting concluded at 8.35 pm

Signed.....Date.....

