

PETHAM PARISH COUNCIL
THE ANNUAL PARISH COUNCIL MEETING WILL BE HELD ON LINE
ON THURSDAY 6th MAY 2021 5.30PM

The meeting will be held remotely via Zoom, the public are entitled to observe the meeting but not permitted to speak unless invited to - if interested in observing please contact Cllr Norman Clark on normsee@btinternet.com

A G E N D A

1. **Appointment of the Parish Council Chairman and Vice Chairman**
2. **Apologies for Absence**
3. **Declarations of Interest and Update to Disclosable Pecuniary Interests Register**
4. **To approve the Minutes of the last Meeting and Matters Arising**
5. **Financial Matters**
 - (i) To approve payments as follows:

Scottish & Southern Electric	£	TBA	St Light Energy – January DD
McCabe Ford Williams	£	270.00	Operation of PAYE
Came & Co	£	866.44	Renewal of Insurance
Cllr Collins	£	240.00	Fee for membership of Plunkett Foundation
Cllr Norman Clark	£	14.39	Zoom Fee for May Meeting
Cllr Norman Clark	£	50.91	Fire Extinguishers for Kenfield Pavilion
HMRC	£	86.60	PAYE – payable 5 th June 2021
Parish Clerk	£	18.79	Expenses & Stationary – March/April
 - (ii) To approve Certificate of Exemption re audit of End of Year Accounts
 - (iii) Kenfield Cricket Ground.
 - (v) Community Asset – Update by members
 - (vi) COVID-19 Update on remote meetings
6. **Planning Matters**
 - (i) CA/21/00807 Kenfield Hall, Kenfield Road, Petham
TPO no 2 of 1958 – T1) lateral branch reduction to Cedar tree by approximately 2 metres
 - (ii) CA/21/00853 Flaxlands, Flaxland Lane, Garlinge Green, Petham
Single-storey side extension.
 - (iii) CA/21/00884 China Court, Church Lane, Petham
Installation of new window and replacement timber windows to front elevation.
 - (iv) CA/21/00886 China Court, Church Lane, Petham
Application for Listed building consent for internal alterations including reconfiguration of existing bathroom and installation of new bathroom requiring changes to internal partition walls and doorways, installation of new window and replacement timber windows to front elevation, restoration of 2 no. Chimney stacks including removal of existing paint.
 - (v) CA/21/00805 Kenfield House, Kenfield Road, Petham
Detached single-storey outbuilding
 - (vi) To consider any applications received following publication of the agenda
7. **Planning Decisions by CCC**
 - (i) CA/21/00887 Earley House, Waltham Road, Petham
Creation of a secondary vehicular access and construction of looped drive. Refused by CCC
8. **Highway Issues and PROW** Stone Street Traffic and HIP
9. **Recreation Ground** *To note and act upon any issues raised on the Recreation Ground*
10. **Correspondence, Publications and any other matters of an urgent nature.**
11. **Staffing** *Due to the confidential nature of this item the press and public will be excluded*
12. **To Confirm date of the Next Meeting and decide on the Annual Parish Meeting**

Susan Shaw, Parish Clerk