

PETHAM PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD
ON 24TH JUNE 2021 IN THE VILLAGE HALL

In attendance were Cllrs Clark, Mrs Spratt, Patrick, Warden, Mrs Knox, Henderson and the Parish Clerk.

1. Apologies for Absence

Apologies were received from Cllr Collins

2. Declarations of Interest and Update to Disclosable Pecuniary Interests Register

All members declared a non-pecuniary interest in items 6iii and 6iv and did not comment on the applications. Cllr Mrs Spratt declared an interest in item 5i village hall payments.

3. Staffing *Due to the confidential nature of this item the press and public were excluded*

It was proposed and seconded that the post of Parish Clerk is offered to Christopher Beatrup subject to references.

Cllr Mrs Spratt to make enquiries with KALC regarding the expenses towards CILCA training.

4. To approve the Minutes of the last Meeting and Matters Arising

The minutes of the meeting held on 6th May 2021 were approved and signed by the Chairman as a true and correct record.

5. Financial Matters

(i) To approve payments as follows:

Scottish & Southern Electric	£ 17.56	St Light Energy – Account for May DD
Streetlights	£ 498.55	Half Year Maintenance
Cllr Clark	£1163.99	Generator for Kenfield
KALC	£ 336.98	Annual Subscription
Petham Village Hall	£ 21.00	Interviews
Petham Village Hall	£ 19.50	Council Meeting
HMRC	£ 86.40	PAYE
Parish Clerk	£ 41.96	Expenses & Stationary – May/June
Mrs C. Castle	£ 300.00	Internal Audit

(ii) Members noted receipt of £1350.00 Lighting Grant, £15048.00 Precept and £2972.00 Concurrent Functions Funding for 2021-2022.

(iii) Members noted receipt of £205.28 settlement of insurance claim re Kenfield water leak.

(iv) Appointment of Responsible Finance Officer: It was proposed and seconded that the Parish Council appoint the Parish Clerk as the RFO, on being put the motion was carried.

(v) To approve Internal Auditors Report for End of Year Accounts 2020-2021

Members noted and approved the Internal Auditors Report

(vi) Section 1 – Annual Governance Statement 2020-2021

Having read Section 1 Annual Governance Statement it was proposed and seconded and the motion carried that the Parish Council has followed the correct procedures.

(vii) Section 2 – Accounting Statements 2020-2021, Variations & Balance Sheet

The Clerk then took members through the boxed figures on the Accounting Statement which compares the figures for the current year with those of the previous year, any variation between the two over a certain percentage having to be explained. The Clerk provided written details of the Audit Variations and the Balance Sheet which she is required to produce for the audit. Having agreed the figures, it was proposed and seconded approval of Section 2 Accountability Statement 2020/21, the Variations Sheet and Balance Sheet, on being put the motion was carried.

The Clerk then explained that the Notice of Public Rights to inspect the accounts and all related papers, and the Publication of the Annual Governance & Accountability Return (AGAR) will commence on Monday 28th June 2021 for a clear 30 working day period, and end on 06th August 2021

- (viii) Renewal of lighting contract for street lights.
The clerk has received notification that the lighting contract is due for renewal on 1st August, The figures quoted for a two year contract have substantially increased. The clerk to make enquiries with SSE as to why such a sharp increase.
- (ix) Kenfield Cricket Ground.
Parish Council Members wish to record their thanks to a resident who purchased two cricket screens for Kenfield Ground.
It was agreed to insure the new generator.
- (x) Her Majesty's Platinum Jubilee
It was agreed to defer this item to the next meeting
- (xi) Community Asset – Update by members
The Chairman reported that the survey has been distributed to the Parish and the response has been very good so far with over 67% wishing to contribute. Once the date for return of the survey ends, the business plan will be put together, there are a number of prominent business residents in the village wishing to assist in the project. An article on the proposals has been printed in the Gazette.

Due to time constraints items i and ii have been considered – there were no objections to either.

6. Planning Matters

- (i) CA/21/01192 The Willows, Church Lane, Petham.
Outdoor swimming pool. No objections
- (ii) CA/21/01228 Cloverleigh, Chequers Hill, Petham.
Porch and dormer to front elevation. No objection
- (iii) CA/21/01147 Recreation Ground, Town Road, Petham
Ash tree – remove 2 no. overhanging lower branches and reduce height by 6 metres.
- (iv) CA/212/01441 Recreation Ground, Behind 2 Glebe Cottages, The Street, Petham
Removal of lower limb to Hawthorn Tree.
- (v) Denge Wood: Cllr Mrs Knox has been in communication with the estate agent marketing the storage unit, the photos of which show it as a furnished domestic dwelling. Cllr Mrs Knox has also reported this breach to the Enforcement Officer who did not appear to be aware of the history of this building and has simply noted it but did add that they would keep their eye on it.
- (vi) Canterbury District Local Plan – draft vision and options for the district
This item was deferred to the July meeting in order for members to familiarise themselves with the tentative proposals

7. Planning Decisions by CCC

- (i) CA/21/00807 Kenfield Hall, Kenfield Road, Petham
TPO no 2 of 1958 – T1) lateral branch reduction to Cedar tree by approximately 2 metres –
Granted
- (ii) CA/21/01150 Homeland, Stone Street, Petham
Application for determination as to whether prior approval is required for agricultural storage building. Prior approval refused
- (iii) CA/21/00487 Slippery Sams, Stone Street, Petham
Removal of condition 03 (landscaping) and 04 (landscaping of planning permission
CA/20/00430/FUL for the proposed change of use from 1 no. holiday let to 1 no. dwelling together with erection of fence and formation of parking area. Granted by CCC
- (iv) CA/21/00805 Kenfield House, Kenfield Road, Petham
Detached single-storey outbuilding. Granted by CCC

8. Highway Issues and PROW Stone Street Traffic and HIP

A member referred to the notice of the road closure of Church Lane that did not take place as advertised but was closed on another day without any notice to residents.
Cllr Patrick has submitted the HIP but does not hold much hope for its implementation as the Parish is expected to pay for any improvements which will cost thousands of pounds.

9. Recreation Ground *To note and act upon any issues raised*

Cllr Henderson had carried out his inspection of the recreation ground and found some issues needing attention. Moss is beginning to form on the soft surface beneath the swings, the playground gates are not closing correctly and the netting on the lower part of the play equipment barriers is uneven and could cause a trip hazard. Cllr Henderson and the Chairman will meet on site to assess the works that would be required.

Highways Drainage Team will reinstate part of the surface of the pedestrian entrance as it has been washed away by the overflowing blocked drain at the entrance.

10. The date of the next meeting will be 15th July at 5pm, and from August onwards all meetings will commence at 7.30pm.

Signed.....Date.....