

**PETHAM PARISH COUNCIL**  
**THE NEXT PARISH COUNCIL MEETING WILL BE HELD**  
**ON 24<sup>TH</sup> JUNE 2021 5.00PM IN THE VILLAGE HALL**

COVID 19 and Parish Council Meetings

In accordance with an April 2021 High Court judgement, “All councils must now return to holding physical meetings from 7 May”. Accordingly, Petham Parish Council Meetings will return to meeting in the Village Hall. A risk assessment has been completed for the Hall in the context of Parish Council Meetings.

Members of the public are welcome to attend. Social distancing controls will be in place for public attendees who must wear masks unless exempt, or the rules on wearing of masks are changed.

Names and contact details will be recorded for contact tracing reasons.

**A G E N D A**

**1. Apologies for Absence**

**2. Declarations of Interest and Update to Disclosable Pecuniary Interests Register**

**3. Staffing** *Due to the confidential nature of this item the press and public will be excluded*

**4. To approve the Minutes of the last Meeting and Matters Arising**

**5. Financial Matters**

(i) To approve payments as follows:

|                              |          |                                      |
|------------------------------|----------|--------------------------------------|
| Scottish & Southern Electric | £ 17.56  | St Light Energy – Account for May DD |
| Streetlights                 | £ 498.55 | Half Year Maintenance (Paid)         |
| Cllr Clark                   | £1169.99 | Generator for Kenfield (paid)        |
| KALC                         | £ 336.98 | Annual Subscription                  |
| Petham Village Hall          | £ 21.00  | Interviews (Paid)                    |
| Petham Village Hall          | £ 19.50  | Council Meeting (Paid)               |
| HMRC                         | £ 86.40  | PAYE (Paid)                          |
| Parish Clerk                 | £ 41.96  | Expenses & Stationary – May/June     |

(ii) To note receipt of £1350.00 Lighting Grant, £15048.00 Precept and £2972.00 Concurrent FF

(iii) To note receipt of £205.28 settlement of insurance claim re Kenfield water leak.

(iv) Appointment of Responsible Finance Officer

(v) To approve Internal Auditors Report

(vi) To approve Governance Statement of Annual Governance & Accountability Return (AGAR)

(vii) To approve Accounting Sheet of AGAR and all papers required for publication

(viii) Renewal of lighting contract for street lights.

(ix) Kenfield Cricket Ground.

(x) Her Majesty’s Platinum Jubilee

(xi) Community Asset – Update by members

*Due to time constraints items i and ii have been considered – there were no objections to either.*

**6. Planning Matters**

(i) CA/21/01192 The Willows, Church Lane, Petham  
Outdoor swimming pool.

(ii) CA/21/01228 Cloverleigh, Chequers Hill, Petham  
Porch and dormer to front elevation.

(iii) CA/21/01147 Recreation Ground, Town Road, Petham  
Ash tree – remove 2 no. overhanging lower branches and reduce height by 6 metres.

(iv) CA/21/01441 Recreation Ground, Behind 2 Glebe Cottages, The Street, Petham  
Removal of lower limb to Hawthorn Tree.

(v) Denge Wood

(vi) Canterbury District Local Plan – draft vision and options for the district

(vii) To consider any applications received following publication of the agenda

**7. Planning Decisions by CCC**

(i) CA/21/00807 Kenfield Hall, Kenfield Road, Petham

TPO no 2 of 1958 – T1) lateral branch reduction to Cedar tree by approximately 2 metres - Granted

- (ii) CA/21/01150 Homeland, Stone Street, Petham  
Application for determination as to whether prior approval is required for agricultural Storage building.  
Prior approval refused
- (iii) CA/21/00487 Slippery Sams, Stone Street, Petham  
Removal of condition 03 (landscaping) and 04 (landscaping of planning permission  
CA/20/00430/FUL for the proposed change of use from 1 no. holiday let to 1 no. dwelling together  
with erection of fence and formation of parking area. Granted by CCC

**8. Highway Issues and PROW** Stone Street Traffic and HIP

**9. Recreation Ground** *To note and act upon any issues raised*

**10. Correspondence, Publications and Other Matters of an Urgent Nature**

**11. To Confirm Dates and Times of Future Meetings**

*This meeting will be followed by the Annual Parish Meeting at 6.30pm*

*Susan Shaw, Parish Clerk*