

**PETHAM PARISH COUNCIL**  
**MINUTES OF THE MEETING HELD ON 14<sup>TH</sup> JANUARY 2021**  
*The meeting was held remotely via Zoom, no members of the public requested to attend*

**1. Apologies for Absence**

Apologies were received from Cllr Mrs Knox and Cllr Warden

*A member explained that Cllr Warden had a fire in his house resulting in the loss of some of the roof, as a result the weather conditions added to the problem causing loss of electricity and further water damage.*

*Members of the Parish Council were very sorry to hear this news and have sent their best wishes to Cllr Warden.*

**2. Declarations of Interest and Update to Disclosable Pecuniary Interests Register**

Cllr Clark declared an interest in item 4i Finance Payments

**3. To approve the Minutes of the last Meeting and Matters Arising**

The minutes of the meeting held on 10<sup>th</sup> December 2020 were approved and signed by the Chairman as a true and correct record.

**Item 4iii Estimates/Precept:** The 2021/22 Precept of £15048.00 set at the last meeting has been approved by CCC. The Clerk also advised that apart from the information received last month that the next two years concurrent funding will remain at the 2020-21 level, there has been no further information regarding commencement of the review.

**4. Financial Matters**

(i) To approve payments as follows:

Scottish & Southern Electric	£ 20.11	St Light Energy – December DD
Robert Gay	£ 290.00	Work to Recreation Ground
Cllr Norman Clark	£ 14.39	Zoom Fee for December Meeting
HMRC	£ 86.60	PAYE – December
Parish Clerk	£ 16.64	Expenses & Stationary – December/January

A member enquired whether our street lighting charge has reduced since we changed to LED. The Clerk to enquire with Streetlights whether there should be a reduction.

(ii) To approve the Payments Sheet and Draft Level of Reserves as at 1<sup>st</sup> January 2021.

Due to the late delivery of the bank statements, this item is deferred to the next meeting.

(iii) Kenfield Cricket Ground: The Clerk has forwarded the 2021-22 estimates to Strutt & Parker. Cllr Clark explained that once the weather improved, he will get to work on the pavilion.

(iv) Response re request from the Chairman of KALC Committee for honorarium.

Members noted the response from the Chair of the KALC Area Committee on the proposed honorarium. It read more or less what we would have expected from him but without responding to the concerns outlined in our letter. There has been no response from KALC.

(v) COVID-19 Update

The Clerk confirmed that our recreation ground can remain open. It was agreed the notices need renewing at both the playground and Kenfield.

**5. Planning Matters** *Due to time constraints item (i) has already been considered*

(i) CA/20/02776 China Court, Church Lane, Petham

Application for Listed Building Consent for installation of 2 roof lights to rear elevation.  
No objection

(ii) To consider possible breach of Planning:

Following our request for clarification on permitted development rights regarding a newly excavated entrance onto a country lane, the Planning Team has responded as follows:

The creation of an access is considered Permitted Development under the Town and Country Planning (General Permitted Development) (England) Order 2015, Schedule 2, Part 2 which says - Permitted Development - ***The formation, laying out and construction of a means of access to a highway which is not a trunk road or a classified road, where that access is required in connection with development permitted by any Class in this Schedule (other than by Class A of this Part.)***

Should you need further clarification regarding the classification of the road then please consult Kent County Council Highways Department.

The Clerk to write to KCC Highways to enquire whether the above relates to a Conservation Area and an AONB.

- (iii) The Clerk to report a possible breach of planning regarding mobile homes etc in a garden
- (iv) The Clerk to also enquire with Folkestone and Hythe District Council as to why they are advertising the felling of three trees in a garden in The Street and whether they had actually visited the site.

**6. Planning Decisions by CCC**

- (i) CA/20/02201 Yew Tree Farm, Stone Street, Petham  
Application for listed building consent for internal and external alterations including installation of log burning stove with twin wall flue. Granted by CCC

**7. Highway Issues and PROW**

- Salt Bins – and to receive response from a resident  
As requested, KCC’s response to our letter re the new brightly coloured salt bins in the Parish has been passed on to the resident who first raised the matter. He has also responded to the clerk that he is prepared to fund (anonymously) the purchase of a batch of green bins for next season. He would also be prepared to assist with their installation.  
The Clerk to write to the resident thanking him for his kind offer and informing him that we need to obtain permission from KCC Highways and will contact him a little later in the year.

**.8. Recreation Ground**

**9. Correspondence, Publications and any other matters of an urgent nature.**

- 2021 Calendar of Meetings

**10. Membership of the Council**

Members regretfully accepted Cllr Carole Obry’s letter of resignation from the Council, they wish to place on record their thanks for her involvement and work in Parish issues, and wish her well for the future.

Both the official Notice of Vacancies have been placed on the notice boards and website for the required statutory period, following which, the Electoral Registration Officer confirmed that he has not received a request from ten electors for an election to take place, therefore the Parish Council may now co-opt two members as soon as practicable.

**11. Staffing** *Due to the confidential nature of this item the press and public will be excluded*

**12. Confirmed the date of the next meeting as 11<sup>th</sup> February 5.30pm**

*The meeting closed at 12noon*

Signed.....Date.....