

**PETHAM PARISH COUNCIL**  
**THE NEXT PARISH COUNCIL MEETING WILL BE HELD ON LINE**  
**ON THURSDAY 8<sup>TH</sup> APRIL 2021 5.30PM**

*The meeting will be held remotely via Zoom, the public are entitled to observe the meeting but not permitted to speak unless invited to - if interested in observing please contact Cllr Norman Clark on [normsee@btinternet.com](mailto:normsee@btinternet.com)*

**A G E N D A**

- 1. Apologies for Absence**
- 2. Declarations of Interest and Update to Disclosable Pecuniary Interests Register**
- 3. To approve the Minutes of the last Meeting and Matters Arising**
- 4. Financial Matters**
  - (i) To approve payments as follows:

Scottish & Southern Electric	£	TBA	St Light Energy – January DD
Cllr Norman Clark	£	14.39	Zoom Fee for December Meeting
Cllr Norman Clark	£	81.98	LCP Automotive Components - Mower
HMRC	£	86.60	PAYE – payable 5 <sup>th</sup> May 2022
Parish Clerk	£	18.79	Expenses & Stationary – March/April
  - (ii) To approve the Draft End of Year Accounts and staff P60
  - (iii) To approve changes and authorise signature for new two year lease for Kenfield Grounds.
  - (iv) To approve and sign two year agreement for Concurrent Functions Funding 2021-2023
  - (v) Community Asset – Update by members
  - (vi) COVID-19 Update on remote meetings
- 6. Planning Matters**
  - (i) To consider any applications received following publication of the agenda
- 7. Planning Decisions by CCC**
  - (i) CA/21/00096 Earley House, Waltham Road, Petham  
Proposed two-storey extensions with basement following demolition of the existing side extension. Granted by CCC
  - (ii) CA/21/00212 Cotterell Court, Church Lane, Petham  
Installation of boiler flue and tile vents to roof. Granted by CCC
  - (iii) CA/21/00213 Cotterell Court, Church Lane, Petham  
Application for listed building consent for the removal of internal stud walls. Granted by CCC
- 8. Highway Issues and PROW**
  - Stone Street Traffic – to consider formation of Sub-committee/Working Group or Stone St Residents
- 9. Recreation Ground**
  - To note and act upon any issues raised on the Recreation Ground
- 10. Correspondence, Publications and any other matters of an urgent nature.**
- 11. Staffing** *Due to the confidential nature of this item the press and public will be excluded*
- 12. To Confirm date of the Next Meeting and decide on the Annual Parish Meeting**

*Susan Shaw, Parish Clerk*