

PETHAM PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON LINE VIA ZOOM
ON THURSDAY 10th SEPTEMBER 2020 5.30PM

In attendance were Cllrs Mrs Spratt, Clark, Patrick, Warden, Mrs Knox, Nason and the Clerk
 Apology for absence was received from Cllr Mrs Obry

1. Declarations of Interest and Update to Disclosable Pecuniary Interests Register

Cllr Clark declared an interest in item 3i Finance Payments

2. To approve the Minutes of the last Meeting and Matters Arising

The minutes of the meeting held on 13th August 2020 were approved and signed by the Chairman as a true and correct record.

Item Streetlights: The Clerk has contacted Streetlights to enquire when they intend to replace the lights with LED, she was informed that the supplier will deliver them at the end of next week and work will commence during September. She also enquired whether Streetlights installed electricity to a building and was informed that it is quite simple as we just have to contact UKPN who will lay a cable and install the internal units. Mr Bonner could not give a price for this but will make enquiries on our behalf.

3. Financial Matters

(i) The following payments were approved:

Scottish & Southern Electric	£ 17.82	St Light Energy – August DD
Cllr Norman Clark	£ 14.39	Zoom Fee for August Meeting
HMRC	£ 86.60	PAYE – September
Parish Clerk	£ 25.56	Expenses & Stationary – August

(ii) Members approved the draft level of reserves as follows:

Draft Level of Reserves as at 1st September 2020	
Balance B/Fwd 01.04.18	34026.99
Income Received to Date	
Precept	15048.00
Concurrent Functions Funding	2972.00
Street Lighting Grant	1350.00
Kenfield Funding	2957.00
Kenfield Cricket Club Fee	50.00
Bus Res Account Interest	12.91
Village Assets Account Interest	4.55
Total	22394.46
	56421.45
Less expenditure to date	9472.41
Balance	46949.04
NatWest Current Account sheet 375	50.00
NatWest Reserve Account sheet 238	33324.90
NatWest Village Assets Replacement Fund sheet 159	14003.88
Total at 1st September 2020	47378.78
Less unrepresented cheques from 2019-20	429.74
Total	46949.04

(iii) Kenfield Ground

Kenfield Cricket Club has made a further payment of £25.00 for a cricket fixture.

The Clerk prepared a payments and receipts sheet showing expenditure and balances from when we took over responsibility of the grounds. Members approved the paper.

(iv) COVID-19 Update

Parish Councils have not yet been advised to resume open meetings

(v) Concurrent Functions Funding

The Rural Forum was due to meet to discuss this item but as yet we do not know what, if any decision was made.

(vi) Website Accessibility Statement

The Clerk advised the Web Master to commence the re-build of our website at a cost of £250.00. As Councils are obliged to provide an Accessibility Statement, the Clerk enquired whether we should provide one or if it is a standard statement. Mr Pritchard advised that he would deal with it.

4. Planning Matters

(i) CA/20/01635 Byways, Vicarage Hill, Petham

Two-storey rear extension. Alterations to roof to allow accommodation in roof space with 2 no. dormer windows and double height entrance bay to front elevation, formation of new chimney to west elevation. Single-storey detached garage together with new external finishes to all elevations.

Following discussion it was agreed we have no objection to the height at the front but find the central feature unacceptable so making the house completely out of character within a conservation area, as would the use of render compared to traditional brickwork.

(ii) CA/20/01739 Land at, Waltham Road, Petham. Formation of access.

We object on the grounds that the owner of the woods already has a suitable access off Broadway which gives full access along the side of the woods. Any additional access may cause potential safety issues with vehicles entering or exiting an already busy and fast road.

(iii) CA/20/01741 Earley House, Waltham Road, Petham

Creation of a secondary vehicular access and construction of looped drive.

We object on the grounds that this additional access may cause untold damage to existing established trees and goes against the Climate emergency ethos, plus the additional access is not required due to there being space within the property to have a full turning circle.

5. Planning Decisions Granted by CCC

(i) CA/20/01236 Wits End, Town Road, Petham

Detached two-storey dwelling following demolition of the existing dwelling.

6. Highway Issues and PROW

7. Recreation Ground - To consider 2020 ROSPA Report

The Clerk listed items needing attention as highlighted in 2020 ROSPA Report, however she was a little concerned that the issues of the gate and tables were highlighted as we paid a contractor in January this year to rectify these.

- 1) Play area gate sticking on the ground
- 2) Play area gates do not have a slam post therefore swinging – suggest a post
- 3) Dog ban and ownership signs required
- 4) Table frames moving – tighten joints
- 5) Table legs sinking
- 6) Junior swings possible wear in bushes
- 7) Multiplay – delamination of wood and climbing board leaving sharp edges.

It was agreed a member meet with the contractor on site to establish precisely the problems.

8. Correspondence, Publications and any other matters of an urgent nature.

9. Staffing *Due to the confidential nature of this item the press and public will be excluded*

10. Confirmed the date of the Next Meeting as 8th October 2020 5.30pm

The meeting closed at 6.30pm

Signed.....Date.....