

**PETHAM PARISH COUNCIL**  
**MINUTES OF THE PARISH COUNCIL MEETING HELD ON LINE**  
**ON THURSDAY 8<sup>TH</sup> OCTOBER 2020**

*The meeting was held remotely via Zoom, no members of the public attended*

In attendance were Cllrs Mrs Spratt, Clark, Patrick, Mrs Knox, Nason and the Parish Clerk.

**1. Apologies for Absence**

Apologies from Cllr Mrs Obry. Also absent was Cllr Warden

**2. Declarations of Interest and Update to Disclosable Pecuniary Interests Register**

Cllr Clark declared an interest in item 4i Finance Payments

**3. To approve the Minutes of the last Meeting and Matters Arising**

The minutes of the meeting held on 10<sup>th</sup> September 2020 were approved and signed by the Chairman as a true and correct record.

**4. Financial Matters**

(i) The following payments were approved:

Scottish & Southern Electric	£ 18.22	St Light Energy – September DD
Castle Water	£ 42.54	Kenfield Water Bill 01.07.20 – 31.12.20
KIKK	£ 250.00	Rebuild of Website – Accessibility
Cllr Norman Clark	£ 14.39	Zoom Fee for October Meeting
HMRC	£ 86.60	PAYE – October
Parish Clerk	£ 24.16	Expenses & Stationary – September/October

It was agreed to set up a direct debit on the Castle Water Account

(ii) Kenfield Cricket Ground

The Clerk explained that she had received three years' invoices for business rates amounting to £1694.81 despite Kenfield Cricket Ground being exempt. The Clerk to apply on line for Small Business Rates Relief.

(iv) COVID-19 Update – Nothing to report other than if we go into lockdown again - should we be preparing how we can support the public. Members to give this some thought.

(v) Update re CCC's proposals for future Concurrent Functions Funding.

The City Council has arranged a video call meeting at 2.30pm on 19<sup>th</sup> October 2020 for Parish Councils to discuss the options for Concurrent Functions Funding for 2021-2022

(vi) Website Accessibility

We are advised that the new site is approaching completion and provided with a link to view. The mobile network is not yet set up. The layout of the site is to be completed with better spacing and some colours need to be refined. The links suggested at a previous meeting are to be included and a direct upload of minutes is to be looked at.

(vii) Garlinge Green Telephone Kiosk

A resident has suggested that the redundant listed telephone kiosk at Garlinge Green become a community style library, such as a book and puzzle swap area. As the kiosk is still owned by BT, and the question of maintenance was raised, the Parish Council felt it was not yet in a position to give permission. It was agreed that Cllr Mrs Knox make contact with the resident to discuss the matter.

**5. Planning Matters**

(i) CCC's proposals to amend Parish Councils rights to Call-in applications.

The Clerk wrote to the City Council objecting to the lack of consultation, the speed and the proposed amendment to Parish Councils' right to call-in applications and have them placed before the Planning Committee. In future Parishes will have to liaise with their Ward Councillor to make the Parish Council's point of view, thus, blocking access and communication with the officer dealing with an application. Unfortunately the result of the proposal at yesterday's CCC Corporate Governance Meeting was carried, the voting of which was on 'party lines'.

The recommendation will go before the Committee of Council on Thursday 15 October 2020 at 4.00 pm Online only. This meeting can be viewed live on the internet at the following link: <https://youtu.be/S--Yt4rwiWc>

- (ii) CA/20/03068 Ramblers Cottage, The Street, Petham  
Application for lawful development certificate for proposed replacement of timber windows with new timber windows. No objection

## 6. Planning Decisions Granted by CCC

- (i) CA/20/01635 Byways, Vicarage Hill, Petham.  
Two- storey rear extension, alterations to roof to allow accommodation in roof space with 3 no. dormer windows, formation of new chimney to west elevation, single-storey detached garage together with new external finishes to all elevations.

## 7. Highway Issues and PROW

- *Hedge in Chequers Hill:* The Chairman has received a complaint regarding the overgrown hedge on Chequers Hill. It was agreed to contact the Agent at Hobbs Parker.
- *Church Lane Drains:* Despite the major works on the replacement drains crossing and closing the road in Church Lane, during the rain last week the road was again flooded, possibly due to no work not being carried out on Marble Pond. Cllr Nason to contact Andrew Godden, Highways Drainage.
- *On Street Parking:* The Chairman informed the meeting of the number of vehicles parking at the three way Junction of The Street, Broadway and Duckpit. The vehicles, large and small belong to contractors working on a property in The Street.

## 8. Recreation Ground

- *To consider outcome of meeting on site with contractor:* Cllr Nason has completed in detail the September reports and majority of items had been rectified, the main outstanding issue is the tree and fence encroaching the pedestrian entrance to the ground from the next door garden. The Clerk will follow this up again.
- *To arrange repair of rope on multiplay equipment:* This has now been carried out
- *Ash Tree:* A communication from the landowner of the recreation ground has requested we get an Ash tree checked as it has signs of die-back. There was some doubt as to whether it is an Ash tree but will get it checked.

*Due to a possible legal issue it was considered necessary to discuss the next item with the press and public excluded.*

## 9. Correspondence, Publications and any other matters of an urgent nature.

The Clerk to write to the City Council Legal Team regarding a continued problem with dogs.

## 10. Staffing *Due to the confidential nature of this item the press and public will be excluded*

This item was briefly discussed.

## 11. Confirmed the date of the Next Meeting as 12<sup>th</sup> November 2020 5.30pm.

*The meeting closed at 6.55pm*

Signed.....Date.....