

**PETHAM PARISH COUNCIL**  
**MINUTES OF THE MEETING HELD ON 9<sup>TH</sup> JANUARY 2020**

In attendance were Cllrs Mrs Spratt, Clark, Patrick, Warden, Mrs Knox, Mrs Obry, Nason and the Parish Clerk. There were no apologies.

**1. Declarations of Interest**

Cllrs Mrs Spratt and Clark declared an interest in item 3i Finance Payments

**2. To approve the Minutes of the last Meeting and Matters Arising**

The minutes of the meeting held on 12<sup>th</sup> December 2019 were approved and signed by the Chairman as a true and correct record.

**3. Financial Matters**

(i) Members approved the payments as follows:

Scottish & Southern Electric	£ 18.77	St Light Energy
N. Clark	£ 345.99	Kenfield Ground Expenses
KIKK	£ 63.09	Web Updates & Hosting for 2020
Robert Gay	£ 259.00	Work to Recreation Ground
HMRC	£ 83.60	PAYE
Parish Clerk	£ 22.86	Expenses & Stationery December

(ii) Kenfield Cricket Ground

The Clerk confirmed that she has submitted the Kenfield budget request in the sum of £2957.00 to Strutt and Parker who acknowledge receipt.

She has also drafted a letter to the Cricket Club re their delay in providing us with the outstanding invoice and to advise of the small charge for each cricket fixture at the ground to help cover costs for use of the pavilion facilities, water, mower and ground maintenance.

(iii) Insurance Claim

The Clerk has advised our insurers that we intend to go ahead with the claim regarding the expenditure on the water leak at Kenfield Cricket Ground. She has calculated the sum to be in the region of £963.00 subject to confirmation by the Vice Chairman.

(iv) Website and Mobile Accessibility

Our webmaster has confirmed the following:

- Purchase of the new UK domain for 5 years
- Renewed the current domain for just 1 year to allow for the change-over
- As there are a few changes at his end – he has added a small fee for this

(v) Members noted receipt of £1292.37 VAT refund

(vi) Members approved the payment sheet and draft level of reserves as at 1<sup>st</sup> January 2020.

Balance B/Fwd 01.04.18	30380.60
<b>Income Received to Date</b>	
Precept & Council Tax Support Grant	13317.00
Concurrent Functions Funding	2981.60
Street Lighting Grant	1350.00
Vat Refund	1292.37
Kenfield Funding	2915.00
Kenfield Funds from Cricket Fun Day	400.00
Bus Res Account Interest	45.04
Village Assets Account Interest	18.20
<b>Total</b>	<b>22319.21</b>
	<b>52699.81</b>
Less expenditure to date	15796.52
<b>Balance</b>	<b>36903.29</b>
NatWest Current Account sheet 367	50.00
NatWest Reserve Account sheet 230	24859.94
NatWest Village Assets Replacement Fund sheet 151	11993.35
<b>Total at 1<sup>st</sup> January 2020</b>	<b>36903.29</b>

#### 4. Planning Matters

- (i) CA/19/10233 Chequers Inn, Stone Street, Petham

Proposed change of use from mixed use public house and restaurant with ancillary accommodation to residential.

Members agreed to object to the application for the change of use from public house to residential in the strongest possible terms. It was agreed to cite the loss of a designated listed village asset and community facility, made under the Localism Act 2011 and that the property was purchased knowing it to have this status. The Clerk to draft a letter explaining that following notification of the owner's intention to sell the property on the open market, the Parish Council registered their wish to be considered as a potential bidder on behalf of the Parish, unfortunately the very high asking price made it impossible for the village to make an offer. It was also agreed to point out the short period of trading from September 2018 to March 2019 with intermittent closures during that period.

- (ii) Notice of Appeal Reference W/4000318

19/01493 Stable Lodge, Broadway, Petham

Change of use of ground floor from residential to micropub.

Members felt very strongly that we should support the appeal – the Clerk to draft a letter to the Planning Inspectorate.

- (iii) CA/19/10108 Buckholt Park, Waltham Road, Petham

Application for lawful development certificate for existing occupation of dwelling in non-compliance with condition 7 of planning permission CA/05/01192/FUL. No comment

#### 5. Planning Decisions There were no decisions to report

#### 6. Highway Issues

- As a result of the CCC Highways Officer stating that he is too busy to have a chat about indiscriminate parking and yellow lines in Church Lane, Cllr Nason has sent him a lengthy communication explaining the difficulties of stationary vehicles in the area. CCC Highways have now agreed to the placing of double yellow lines across the entrance to the village hall. Cllr Nason was authorised on behalf of the Parish Council to accept this.
- A member referred to horse riders using PROW CB437 which is severely churning up the surface. As it was uncertain as to whether this is also a bridle way, this to be checked.

#### 7. Recreation Ground Nothing to report

#### 8. Village Signs Although nothing specific to report, Cllr Nason circulated a card with a design that may be suitable for the village sign.

#### 9. Correspondence, Publications and any other matters of an urgent nature.

- The clerk received a telephone call regarding excessive tree felling in Denge Wood which is taking place on the land now in private ownership. She asked the caller to put it in writing enclosing photographs which she has forwarded to the Planning Authority.
- Prior to commencement of the meeting the Chairman advised that the Clerk has tendered her resignation. She has agreed to see the Parish Council through the end of year accounts, the audit and the Annual Parish Meeting, terminating her employment around the end of April. The Chairman and members regretfully accepted her resignation and thanked the Clerk for her 18 years of service to the Parish Council.

#### Circulated in the folder

Copy of Clerks and Councils Direct

Copy of Folkestone and Hythe Consultation on Places and Policies Local Plan

#### 10. Confirmed the date of the next meeting as 13<sup>th</sup> February 2020 7.30pm

Signed.....Date.....