

**PETHAM PARISH COUNCIL**  
**MINUTES OF THE MEETING HELD ON 20<sup>TH</sup> FEBRUARY 2020**

In attendance were Cllrs Clark (Acting Chairman), Patrick, Mrs Knox, Mrs Obry, Nason and the Parish Clerk. Apologies were received from Cllrs Mrs Spratt and Warden.

*Prior to commencement of the meeting a member of the public brought the Parish Council up to date on her application for change of use from part of the ground floor residential to micropub.*

**1. Declarations of Interest**

Cllr Clark declared an interest in item 3i Finance Payments

**2. To approve the Minutes of the last Meeting and Matters Arising**

The minutes of the meeting held on 9<sup>th</sup> January 2020 were approved and signed by the Chairman as a true and correct record.

**Item 3ii Kenfield Cricket Ground:** Confirmation of approval of the 2020/21 budget was received from Strutt and Parker.

The Clerk has written to the Secretary of the Cricket Club explaining the outcome of the overdue Castle Water invoice and advised that in future there will be a charge of £25.00 for every fixture on the Kenfield Ground to help cover the cost of the improved facilities. To date there has been no response.

**Item 6 Yellow Lines:** Cllr Nason having advised CCC Highways that we wish to take up the offer of yellow lines across the entrance to the village hall, he was informed that in order to implement such a restriction it would be necessary to amend the relevant Traffic Regulation Order – the legal document defining traffic and parking restrictions.

Because of the amount of time and cost involved in processing changes to Traffic Regulation Orders, including consultation with residents and councillors, all requests are now considered at the Annual Parking Review.

He has agreed to add this proposal to the list for the next Review and inform us of the outcome once the Review is complete.

**Item 9 Denge Wood Tree Felling:** Planning Enforcement advised that there is a felling license for Denge wood, which can be viewed on their website using reference TRE/19/00154 or visit the forestry commission's site and use the FC reference 019/1293/2019.

**3. Financial Matters**

(i) Members approved the payments as follows:

Scottish & Southern Electric	£	19.16	St Light Energy – January DD
Petham & Waltham News	£	14.13	Parish News Annual Subscription
Strutt & Parker	£	1.00	Annual Rent
CPRE	£	36.00	Annual Subscription
Cllr N. Clark	£	39.99	Petrol & Padlock (Kenfield)
Cllr Mrs Spratt	£	18.00	Travel Expenses
HMRC	£	83.60	PAYE
Parish Clerk	£	34.86	Expenses & Stationery

(ii) To consider request from Kent Environmental Community Network for funding

It was agreed to consider this item at the March meeting when we should know the sum of our reserves available at the financial year end.

(iii) Insurance Claim & Kenfield Cricket Ground

The Clerk now has the information required regarding the broken pipe at Kenfield Cricket Ground and will submit the claim to our insurers.

Having been notified of renewal of the annual licence for 2020, members agreed and it was signed by the Acting Chairman and the Parish Clerk.

(iv) Parishes have been invited to a meeting at CCC re Concurrent Funding. Cllr Knox to attend.

(v) Draft level of reserves and Payment sheet

The clerk explained the amount of expenditure so far during 2019-20 and calculated that there will be around £1500.00 further expenditure this year.

Members' approved the payment sheet and draft level of reserves as at 1<sup>st</sup> February 2020.

Balance B/Fwd 01.04.18		30380.60
<b>Income Received to Date</b>		
Precept	13317.00	
Concurrent Functions Funding	2981.60	
Street Lighting Grant	1350.00	
VAT Refund 2017-2018	1292.37	
Kenfield Funding	2915.00	
Kenfield Funds from Cricket Sunday	400.00	
Bus Res Account Interest	49.16	
Village Assets Account Interest	20.24	
<b>Total</b>	<b>22325.37</b>	
		<b>52705.97</b>
Less expenditure to date		16975.13
<b>Balance</b>		<b>35730.84</b>
NatWest Current Account Sheet 368		50.00
NatWest Reserve Account sheet 231		23685.45
NatWest Village Assets Replacement Fund sheet 153		11995.39
<b>Total at 1<sup>st</sup> February 2020</b>		<b>35730.84</b>

#### 4. Planning Matters

- (i) CA/19/10309 11, Chequers Orchard, Chequers Hill, Petham.  
Proposed extension of vehicular access to front of property. No objection
- (ii) CA/20/00359 Court Lodge, Church Lane, Petham  
Non-material amendment to planning permission CA/19/00507/FUL for the proposed single-storey outbuilding to accommodate a new swimming pool along with a covered link to an existing outbuilding to be used as changing accommodation; to allow for extension to covered link. No objection
- (iii) Notification of a Premises Application/Variation. Stable Lodge, Broadway, Petham.  
Change of use from part ground floor residential to micropub.
- (iv) It was agreed to meet with Planning at 6.30pm prior to the next meeting on 12<sup>th</sup> March.

#### 5. Planning Decisions

- (i) CA/19/10233 Chequers Inn, Stone Street, Petham  
Proposed change of use from mixed use public house and restaurant with ancillary accommodation to residential. Refused by CCC.
- (ii) CA/19/10404 Denge & Penny Pot Wood, Penny Pot Lane  
Application for prior notification for proposed track improvements to enable access for forestry activities. Prior approval refused by CCC.  
Members noted this and wondered if there was a connection to item 2 Matters Arising from the Last Meeting - Felling of Trees in Denge Wood

#### 6. Highway Issues

- Cllr Patrick has written to Cllrs Northey and Thomas about the amount of HGV's using Stone Street at night, the use of the lay-bye to sleep and at the amount of litter left behind.
- Cllr Nason briefly updated members on the drainage issues in Church Lane.

#### 7. Recreation Ground

Members noted The Serco Inspection Reports – there were no issues raised  
Also received was the report from Cllr Nason. Two issues raised were wind damage to a fence panel along the pedestrian entrance and a small broken branch lying behind the play area fence.

#### 8. Confirmed the date of the next meeting as 12<sup>th</sup> March 2020 7.30pm

Signed.....Date.....