

**PETHAM PARISH COUNCIL**  
**MINUTES OF THE MEETING HELD ON 10<sup>TH</sup> DECEMBER 2020**  
*The meeting was held remotely via Zoom. No members of the public were in attendance.*

In attendance were Cllrs Mrs Spratt, Clark, Warden, Mrs Knox and the Parish Clerk

**1. Apologies for Absence**

Apologies were received from Cllrs Patrick and Mrs Obry

**2. Declarations of Interest and Update to Disclosable Pecuniary Interests Register**

Cllrs Mrs Spratt and Clark declared an interest in item 4i Finance Payments

**3. To approve the Minutes of the last Meeting and Matters Arising**

The minutes of the meeting held on 12<sup>th</sup> November 2020 were approved and signed by the Chairman as a true and correct record.

**Item 3 Chequers Hill Hedge:** A member reported that the hedge has now been cut.

**Item 5v Planning Breach:** Having reported a possible breach of planning, the Clerk received the following reply. "After checking it does not seem Flaxland Lane would be considered a Trunk Road or Classified Road therefore the creation of an access is likely to benefit from Permitted Development Rights". Members were surprised at this response as Flaxland Lane is a public highway and in any other circumstances planning permission would need to be sought. The Clerk to ask for clarification of their response.

**Item 7 News Salt Bins:** The Clerk has spoken with a KCC Officer who fully understood the concerns about the colour and shape, but explained that all is about safety being the main priority, namely the strong colour must be visible to motorists and pedestrians, and the shape is there for ease of lifting and not causing injury to staff dealing with the bins. The Clerk stated that she still intends to put our concerns in writing and to request the moving of one of the bin to a more suitable location. On the matter of an extra bin in Garlinge Green it was agreed to place a spare bin we have in a suitable location.

**4. Financial Matters**

(i) To approve payments as follows:

Scottish & Southern Electric	£ 17.94	St Light Energy – November DD
Chris Tanton	£1120.00	Strimming work in the Parish
Parish News	£ 14.68	Annual Fee
Cllr Norman Clark	£ 14.39	Zoom Fee for December Meeting
Cllr Norman Clark	£ 25.00	Amazon-Defibrillator Batteries
Linda Spratt	£ 10.52	Mileage & Stamps
HMRC	£ 86.60	PAYE – November
Parish Clerk	£ 24.98	Expenses & Stationary – November/December

During the payments item Cllr Clark explained that following an incident, the defibrillator was removed for use. As a result Cllr Clark replaced the batteries and pads and sterilised the equipment. It was agreed to purchase a spare set of pads. Thanks were given to Cllr Clark.

(ii) Members approved the Payments Sheet and Draft Level of Reserves as at 1<sup>st</sup> December 2020

(iii) To consider Estimates for 2021-2022 and set Precept

Following consideration of the estimates for 2021-22 members proposed and seconded that we budget the same figure as last year and set a precept of £15048.00 for the financial year 2021-2022. On being put the motion was carried unanimously.

(iv) Outcome of meeting between Parishes and City Council re Concurrent Functions Funding

The future options for Concurrent Functions Funding was discussed at the City Council's Community Committee on Wednesday night. The following recommendations were agreed:

1. Parish Councils to receive funding allocations for 2021/22 and 2022/23 as per 2020/21.
2. To remove the £20,000 annual contingency fund from 2021/22. Any underspend from the 2020/21 contingency fund will roll over into the 2021/22 and be available until March 2023
3. To audit the current levels of provision in parishes compared to urban areas and subsequently consider the funding options for 2023/24.

Petham will receive £2972.00 in each of the next two years.

(v) Kenfield Cricket Ground: To consider estimates for 2021-2022

Members approved the budget for 2021-2022 in the sum of £2460.00. Cllr Clark stated that an upgraded generator is required which will cost in the region of £1000.00 to £1400.00, and has placed £700.00 in the budget. The old generator will be sold to help offset any shortfall. This was supported.

(vi) To consider request from the Chairman of KALC Committee for honorarium

At a recent meeting of the KALC Canterbury Area Committee it had been proposed that due to the extra work involved over the issues of CFF and Parish Planning rights, each Parish should pay the Clerk to the Committee a flat rate honorarium of £30.00. Whilst not demeaning the Clerk's work in any way, this did not sit well with members who considered that the question of an honorarium had not been handled well. Following discussion during which it was felt this would set a precedent and that any amount should be pro rata to each Parish or a sum of our choice. The Clerk to write confidentially to both KALC and the Chairman of the committee stating the concerns we raised.

### **Planning Matters**

(i) CA/20/02485 Woodside Lodge, Garlinge Green Road, Garlinge Green, Petham

Removal of condition iv (occupation) of planning permission CA/86/01438/OUT for the erection of agricultural dwelling. No objection

(ii) CA/20/02741 Lime Tree Farm House, Stone Street, Petham, Canterbury

Outdoor, heated swimming pool, associated ancillary building, enclosing flint walls, low level retractable pool cover and associated landscaping. No objection

### **6. Planning Decisions by CCC**

(i) CA/20/03068 Ramblers Cottage, The Street, Petham

Application for lawful development certificate for proposed replacement of timber windows with new timber windows. Would be Lawful

### **7. Highway Issues and PROW – Operation Fennel Plan following Brexit**

Members considered that the whole episode of Operation Stack & Brock had not been handled well and that the report paid little heed to problems caused on the surrounding village roads.

### **8. Recreation Ground**

To consider Landscape Services Quotation for Gang Mowing and White Lining

It was agreed to accept the Landscape Services quotation of £1055.99 plus VAT for 16 cuts, and the quotation of £332.15 plus VAT for the set up and remark the football pitch on 16 occasions.

### **9. Correspondence, Publications and any other matters of an urgent nature.**

- Earley Wood Management Plan Review: Members were not overall impressed with the report which was mainly about what has been done and not what the Woodland Trust intend to do.
- Change of Clerk's email address: The Clerk is waiting to hear when this has been set up.
- 2021 Calendar of Meetings: This will be provided next month

### **10. Membership of the Council**

We have been notified there will be a further resignation but this has not yet been confirmed.

### **11. Staffing** *Due to the confidential nature of this item the press and public will be excluded*

The Chairman stated that we should start advertising the staff vacancy again in the New Year.

### **12. The date of the Next Meeting confirmed as 14<sup>th</sup> January 2021 5.30pm**

*The meeting closed at 6.45pm*

Signed.....Date.....