

PETHAM PARISH COUNCIL
MINUTES OF THE MEETING HELD ON 14TH NOVEMBER 2019

In attendance were Cllrs Mrs Spratt, Patrick, Warden, Mrs Knox, Mrs Obry, Nason and the Clerk.

1. Apologies for Absence Apologies were received from Cllr Clark

2. Declarations of Interest and Update to Disclosable Pecuniary Interests Register

Cllrs Mrs Spratt declared an interest in item 4ii Finance Payments.

3. To approve the Minutes of the last Meeting and Matters Arising

The minutes of the meeting held on 10th October 2019 were approved and signed by the Chairman as a true and correct record subject to the inclusion of Cllr Nason attending the meeting.

Item 7 Highways: The Clerk spoke with the land agents regarding the sewage outfall in the field alongside Chequers Hill. She also requested him to arrange for the hedge to be cut – he agreed to this but it is understood that Southern Water dealt with the clearance of sewage.

Unfortunately the hedge has not been cut. It was agreed the Land Agent is contacted again.

Item 7 Highways: The Clerk has drafted letters regarding overgrown hedges to some dwellings in Garlinge Green. A member has agreed to deliver them to the households.

4. Financial Matters

(i) Kenfield Cricket Ground – To consider outstanding payment to Castle Water
Cllr Nason has been in communication with Castle Water who have been slow to make a decision on our offer of £250.00 so have now passed the matter over to their Complex Team. Assurance has been given that there will be no additional late payment charge. As the matter has not yet been finalised, the Clerk has been unable to write to the Cricket Club and the Land Agents. She has however, advised our insurers that the matter is in abeyance.

(ii) Members approved the payments as follows:

Scottish & Southern Electric	£ 147.34	St Light Energy
Castle Water	£ 500.38	Outstanding Invoices
Serco	£ 303.79	Playground Inspections 2018
Serco	£ 75.95	Playground Inspections April/June 2019
Streetlights	£ 745.67	Half Year lighting Maintenance
Commercial Services Trading	£ 471.41	Quarterly Ground Maintenance
KIKK	£ 258.00	Web Updates & Hosting for 2020
HMRC	£ 83.60	PAYE
Parish Clerk	£ 16.56	Expenses & Stationary October
Mrs L. Spratt	£ 18.00	Travel Expenses for October

On the payments for street lighting power, SSE have acknowledged that there has been an error on their part in the payments and have issued a number of credit notes, however it doesn't explain clearly how this is worked out as we appear to still be paying far in excess of the figures quoted in our contract.

(iii) To consider estimates and set precept for 2020/2021

Members initially looked at the Kenfield Cricket Ground estimates for 2020-2021, prepared by Cllr Clark who was unable to attend this meeting. Following a few observations it was agreed to defer this item in order to discuss it with the Councillor.

The Clerk took members through the Parish Council estimates and explained that due to the unknown cost of having to comply with the Website and Mobile Phone Accessibility Act due to be in place by 22nd September 2020, a figure of £1000.00 has been placed in the estimates. Following consideration it was agreed to approve the budget subject to the inclusion of £1000.00 for the VE Day Celebrations, any shortfall in the £2000.00 previously suggested for the event, to be taken from reserves. It was therefore proposed and seconded that the estimates for 2020-2021 be approved and that we set a precept in the sum of £15048.00. On being put the motion was carried.

(iv) Website and Mobile Accessibility

The Clerk has been advised by the company dealing with our website that this is not as complex as first thought and a simplified version would suffice in order to comply. This should require only two or three adjustments/additions to our website. Mr Pritchard who deals with our site has offered to attend a meeting to explain. It was agreed to invite him to a future meeting.

(v) Members noted payment sheet and draft level of reserves as at 1st November 2019.

Draft Level of Reserves as at 1st November 2019	
Balance B/Fwd 01.04.18	30380.60
Income Received to Date	
Precept & Council Tax Support Grant	13317.00
Concurrent Functions Funding	2981.60
Street Lighting Grant	1350.00
Kenfield Funding	2915.00
Kenfield Funds from Cricket Fun Day	400.00
Bus Res Account Interest	36.11
Village Assets Account Interest	14.19
Total	21013.90
	51394.50
Less expenditure to date	10155.71
Balance	40238.79
NatWest Current Account sheet 365	50.00
NatWest Reserve Account sheet 228	28199.45
NatWest Village Assets Replacement Fund sheet 150	11989.34
Total at 1st November 2019	40238.79

5. Planning Matters

- (i) CA//19/01828/FUL New Barn Farm, Petham
Proposed formation of riding arena and erection of replacement stable block
No objection
- i(i) Canterbury City Council are consulting on the Canterbury Local Plan Review which can be viewed on www.canterbury.gov.uk/scoping-report. Members agreed to view the report on line to check if there are any issues affecting the Parish and surrounding area.

6. Planning Decisions

- (i) CA//19/01543/LB Virginia Cottage, The Street, Petham
Application for listed building consent for strengthening work to roof and replacement metal window with timber window on southern elevation. Granted by CCC
- (ii) 19/01493 Stable Lodge, Broadway, Petham
Change of use of ground floor residential to micropub. Refused by CCC
Members then discussed the time limit – expiring on 15th December – of the period during which the owner cannot dispose of the Village Asset.
Cllr Warden has agreed to investigate the current position

7. Highway Issues

- Due to indiscriminate parking in Church Lane which has resulted in the blocking of the entire entrance to the village hall, we have been asked if it is possible to have double yellow lines placed across the entrance to the car park. A discussion then took place about the problem of parking in the whole of Church Lane which included parking on pavements and whether there should be yellow lines for almost the entire length of the Lane. Cllr Nason has agreed to talk to the Highways Officer at the City Council.
- Cllr Robert Thomas has contacted KCC Cllr Northey in order to enlist his help in the drainage and pavement issues in Church Lane. The Clerk and Cllr Nason have both responded to that communication.

8. Recreation Ground

There were no matters to discuss.

9. Village Signs

Members to give some thought as to what type and the subject of a village sign they consider appropriate for Petham. This item to remain on the agenda until resolved.

10. Correspondence, Publications and any other matters of an urgent nature.

- Notification and papers have been received for the KALC Annual Conference which will take place at Ditton Community Hall, on 30th November 9.30am for 10 am start.
- Members approved the meetings for 2020 as the second Thursday of the month at 7.30pm.
- As our next meeting is due on 12th December – the same day as the elections when the village hall will be used as a polling station, it was queried whether we are legally able to hold a meeting in the same building. The Chairman stated that the Play Group would be held during the day so it should be possible for our meeting to go ahead, but in the Committee Room.

Circulated in the folder

- Copy of Kent Voice
- Copy of Clerks and Councils Direct
- Papers for the KALC Annual Conference

11. Confirmed the date of the next Meeting as 12th December 7.30pm

Signed.....Date.....