

**PETHAM PARISH COUNCIL**  
**MINUTES OF THE MEETING HELD ON 14<sup>TH</sup> FEBRUARY 2019 7.30PM**

In attendance were Cllrs Mrs Spratt, Mrs Obry, Warden, Mrs Knox, Mrs Sewell, the Parish Clerk and one member of the public. Apologies were received from Cllrs Clark and Patrick

**1. Declarations of Interest**

There were no declarations of interest

**2. To approve the Minutes of the last Meetings and Matters Arising**

The minutes of the meeting held on 10<sup>th</sup> January 2019 were approved and signed by the Chairman as a true and correct record.

**Item 3 Possible Breach of Planning:** The Clerk has reported the further possible breach re the boundary fence being moved into the paddock, only an acknowledgement has been received.

**Item 9 Review of Litter and Doggie Bins:** Having reported that there is a doggie bin on the green at Garlinge Green, a member advised the Clerk that there is no bin in that location. She has agreed to check again and inform the Clerk one way or another.

**Item 9 Garden Waste Bins:** The Clerk was simply informed by Serco that the City Council has suspended the collection of garden waste bins until the first week in March.

**3. Financial Matters**

(i) The following invoices were approved for payment.

Scottish & Southern Electric	£ 53.90	St Light Energy – February
C. Coleman	£ 200.00	Gritting
HMRC	£ 78.60	PAYE
Parish Clerk	£ 30.95	Expenses & Stationery – January
Parish Clerk	£ 17.06	Expenses & Stationery – February

Following payment for gritting, members reported that the area leading to Debden had not been carried out, this generated a discussion that various areas including Garlinge Green had never been included in the gritting programme. The Chairman to enquire why Debden was not gritted, whether Garlinge Green can be included and to ask for a list of areas currently covered.

(ii) Kenfield Cricket Ground

The Clerk received a string of email from the agents of Stour Valley Farms stating that the Parish Council had agreed to provide a budget for next year's expenditure for the cricket ground. When our general estimates were discussed she asked about the budget for Kenfield ground and was informed that SVF had agreed to a figure of £3000.00 per annum. Cllr Clark and the Clerk have communicated and Cllr Clark has prepared a draft budget amounting to £2915.00. It was therefore proposed and seconded that this be approved.

The Clerk further reported that the pavilion and contents – other than the cricket equipment – have now been insured, this will increase next year's premium by around £67.00. They will not charge us for the remainder of this current year.

Members accepted the quote of £670.00 provided by a contractor, for the purchase and planting of a number of trees.

(iii) Revised quote from Landscape Services for Mowing the Recreation Ground

Unfortunately, LS first quote for maintenance was incorrect as it only covered a half yearly payment, they have apologised for this error and have revised the quotation.

It was therefore proposed and seconded that we accept the revised quotation for 16 cuts in the sum of £995.38 for mowing and the sum of £313.09 for white lining the football pitch. Should we consider that additional cuts are required we arrange it at that time.

(iv) Website

The Clerk reported that she is continually being informed that her mailbox quota is running out of space and needs to delete some of the emails. As many of these are kept she has spoken with the website manager who advised that we can increase the space capacity but there would be a charge. The Clerk to check the cost.

(v) Members approved the Draft Level of Reserves as at 1<sup>st</sup> February 2019

**Draft Level of Reserves as at 1<sup>st</sup> February 2019**

Balance B/Fwd 01.04.18	23655.30
<b>Income Received to Date</b>	
Precept & Council Tax Support Grant	13034.72
Concurrent Functions Funding	3005.85
Street Lighting Grant	1350.00
Transparency Fund Grant	1417.00
Bus Res Account Interest	22.94
Village Assets Account Interest	9.35
Funding for Kenfield Ground	3847.47
<b>Total</b>	<b>22687.33</b>
	<b>46342.63</b>
Less expenditure to date	13903.91
<b>Balance</b>	<b>32438.72</b>
NatWest Current Account sheet 356	50.00
NatWest Reserve Account sheet 219	20417.31
NatWest Village Assets Replacement Fund sheet 141	11971.41
<b>Total at 1<sup>st</sup> February 2019</b>	<b>32438.72</b>

**4. Planning Matters**

There were no new planning applications this month.

**5. Planning Decisions Granted by CCC**

- (i) 18/02385 Garlinge Cottage, Garlinge Court Road, Garlinge Green, Petham  
Proposed first-floor rear extension with new roof gable and 2 no. rooflights.
- (ii) 18/02424 Earley House, Waltham Road, Petham  
Proposed single-storey side extension, garage and artist studio, change from flat roof to pitched roof on existing house for use of roofspace as authorised accommodation with retrospective change of use to extend garden area.
- (iii) CA//18/02343/FUL The Firs, Stone Street, Petham  
Change of use from outbuilding to holiday let with parking space.
- (iv) 18/02519 4, Chequers Cottages, Stone Street, Petham  
Proposed first floor side extension.

**6. Recreation Ground**

- A member referred to the amount of algae on the play equipment and soft surfaces which renders the equipment unsuitable for use until cleaned. She referred to a specific suitable product but was uncertain as to whether it is a substance that may be used. The Clerk to obtain information from CCC playground personnel and to obtain a quotation for cleaning.
- The Clerk to ask Serco to provide a chain link net for the basketball.
- The Chairman to inspect a tree that has been partly cut down in the recreation ground.

**7. Forthcoming Elections**

As Local Council Elections will be held on 2<sup>nd</sup> May 2019 the Clerk wished to know if any members intend to stand for election. It was agreed an article be placed in the Parish News asking if any members of the public would like to stand for election.

**8. Correspondence, Publications and urgent matters of importance**

A member of the public referred to the number of blocked drains in the village.

**9. Next meeting is scheduled for 14<sup>th</sup> March 2019 7.30pm**

*The meeting closed at 9.05pm*

Signed.....Date.....