

PETHAM PARISH COUNCIL
MINUTES OF THE MEETING HELD ON 13TH SEPTEMBER 2018

In attendance were Cllrs Clark (Acting Chairman), Patrick, Warden, Knox, the Parish Clerk and three members of the public.

Prior to commencement the Chairman asked if any member of the public wished to speak on any agenda item. A member of the public asked if he could speak on the Court Lodge Farm application. It was agreed that it could be raised under matters arising following approval of the July Minutes.

1. Apologies for Absence: Apologies were received from Cllrs Mrs Spratt and Mrs Sewell

2. Declarations of Interest and Update to Disclosable Pecuniary Interests Register

Cllr Mrs Knox Declared a pecuniary interest in item 4iv Licence.

3. To approve the Minutes of the July and August Meetings and Matters Arising

The minutes of the meetings held on 12th July 2018 and 9th August 2018 were approved and signed by the Chairman as a true and correct record.

July Minutes Item 2 Recreation Ground: Although the gate hinge had been repaired, the meeting was advised that the gang mower has now damaged the rear gate. The clerk to report this to Landscape Services and to arrange alternative mowing.

July Minutes Item 5vi Defibrillator Training: It was agreed that using the equipment is very simple and provided the instructions are followed it should not be necessary to arrange training.

During the next item the meeting was suspended to allow a member of the public to speak

July Minutes Item 4ii Court Lodge Farm: A member of the public introduced himself as Tim Hare speaking on behalf of the Architects acting for the Court Lodge Farm Development. He wished to respond to our objection to the last application some of which he felt had been misunderstood. He explained their reason for the increase in dwellings, the changes in design and the need for larger gardens. Members asked and queried some of the points made – following which Mr Hare left a set of new plans. *The meeting was then resumed*

August Meeting Item 5iii Denge Wood Development: As there has been no further response from the Enforcement Officer nor our CCC Ward Councillor, the Clerk to follow this up.

4. Financial Matters

(i) The following payments were approved

Scottish & Southern Electric	£ 58.78	St Light Energy – August
Mr R. Gay	£ 425.00	Work to Play Area & Gardeners Plot
Petham Fireworks	£2000.00	Grant towards Firework Display
HMRC	£ 78.60	PAYE
Parish Clerk	£ 51.61	Expenses & Stationery (two months)

(ii) Canterbury South Urban Extension - To consider request for funding towards Appeal

A letter received explained that following the unsuccessful Judicial Review last year challenging the Secretary of State for failing to call in the Corinthian application on pollution grounds, permission has been given to have the case heard before the Court of Appeal. As a result, Parish Councils are being asked to help fund the appeal. Members felt quite strongly that we should support any effort to reduce pollution and agreed to the sum of £250.00.

(iii) GDPR and Website: The Clerk explained that at last she is coming to terms with which documents need to be placed on the website. Out of the 12 steps/papers provided by the ICO all but four should be published/available for public inspection. Each member must sign the Compliance Notice and complete the Register of GDPR Related Data Held and How Data is Protected. It is hoped to have this issue finalised at the next meeting.

It is not really necessary for each member to change their email address provided the one they use has a file for Parish Council Data only.

(iv) Website: The Clerk has been unable to receive any emails on clerk@pethamparishcouncil.org for the past week, on speaking with the person who manages our website, he apologised and stated that it was his error following a change in the Provider.

(v) The Kenfield Ground Accounts, Payment Sheet and Draft Level of Reserves were approved

DRAFT LEVEL OF RESERVES 1st SEPTEMBER 2018

Balance B/Fwd 01.04.18		23655.30
Income Received to Date		
Precept & Council Tax Support Grant	13034.72	
Concurrent Functions Funding	3005.85	
Street Lighting Grant	1350.00	
Transparency Fund Grant	1417.00	
Bus Res Account Interest	5.70	
Village Assets Account Interest	2.12	
Total	18815.39	
		42470.69
Less expenditure to date		6276.68
Balance		36194.01
NatWest Current Account sheet 351		50.00
NatWest Reserve Account sheet 214		6179.83
NatWest Village Assets Replacement Fund sheet 136		9964.18
Total at 1st September 2018		36194.01

5. Planning Matters

- (i) 18/01623 Blakesbourne, Wootton Drive, Petham. Proposed single-storey rear extension with metal flue to side elevation following demolition of rear single-storey extension.
- (ii) 18/01685 Flaxland Cottage, Garlinge Green Road, Garlinge Green, Petham.
Proposed use of detached two-storey garage as ancillary accommodation. Although the plans were unclear, members do not object subject to the development being tied to the existing.
- (iii) Application 17/01917/AB 20 dwellings at Penny Pot Lane – To consider email re S106
Ashford Borough Council has written asking if the Parish Council could provide any costed projects which have been identified in the Parish. The Clerk to enquire as to the type of project the S106 payment refers.

6. Planning Decisions

- (i) CA/18/01591 Debden Court Farm, Town Road, Petham. Application for prior notification for agricultural livestock building – Approval of details not required.
- (ii) 18/01330 Offices at Homestead Farm, Stone Street, Petham. Proposed extension to existing office building. Approved by CCC

7. Standing Orders – To Review and adopt

Following consideration of the suggested amendments it was proposed and seconded that approval and adoption of the latest edition of Standing Orders be confirmed at the next meeting

8. Recreation Ground

Having been previously circulated members noted the Annual ROSPA report for the recreation ground. According to the report there were no major issues and all items were listed as low risk

9. Correspondence, Publications and urgent matters of importance

The Clerk to report to CCC a complaint re the rubbish left on land behind Ashton Villas

10. Confirmed the date of the next Parish Council meeting as 11th October 2018 7.30pm

Due to the confidential nature of the next item the press and public were excluded from the meeting

11. To consider and discuss draft licence re land behind village hall, Church Lane.

Members considered the draft lease of a piece of land purchased by a resident. Which may, on occasions be available as an overspill car park for the village hall and for occasional public use. The draft to be sent to our insurers for their observations.

Signed.....Date.....