

**PETHAM PARISH COUNCIL**  
**MINUTES OF THE MEETING HELD ON 11<sup>TH</sup> OCTOBER 2018**

In attendance were Cllrs Mrs Spratt, Clark, Patrick, Warden, Mrs Knox, Mrs Sewell (part meeting) and the Parish Clerk. Apologies for absence were received from Cllrs Mrs Obry.

**1. Declarations of Interest and Update to Disclosable Pecuniary Interests Register**

Cllr Mrs Knox Declared a pecuniary interest in item 3iii Licence.

**2. To approve the Minutes of the July and August Meetings and Matters Arising**

The minutes of the meetings held on 13<sup>th</sup> September 2018 were approved and signed by the Chairman as a true and correct record.

**Item 4iv Grant:** Having advised Kent Environment Community Network that the Parish Council is prepared to contribute £250 towards legal expenses, a card of thanks has been received.

**Item 5iii 17/01917/AB Thruxted Mill:** Having been notified by Ashford BC of a possible S106 payment should the development go ahead, the Clerk has been informed that any award made must be spent on outside pursuits such as sport, environment etc.

**Item 8 Recreation Ground:** The gate damaged by the mower has been reported to the manager of Landscape Services who says he will visit the site. A member advised that a local contractor will re-fix the post.

**Item 9 Rubbish:** The Clerk has reported to CCC Housing the rubbish left behind by the housing contractors at Ashton Villas.

**3. Financial Matters**

(i) The following payments were approved

Kent Environmental		
Community Network	£ 250.00	Grant-Court of Appeal Hearing
Scottish & Southern Electric	£ 50.76	St Light Energy – August
HMRC	£ 78.60	PAYE
Parish Clerk	£ 29.21	Expenses & Stationery

(ii) GDPR: The Clerk advised that a number of documents that should be placed on the website and a further two for members to complete which will be retained in her files. These are the Register of Data Held and how it is Protected and the Compliance Notice.

*Due to its confidential nature the following item was taken with the press and public excluded*

(iii) License for the use of land behind the village hall: A member having provided a revised copy of the licence, a lengthy discussion was held following which the Parish Council authorised the member to contact our insurers. Subject to the outcome of the conversation members approved the document. During discussions it appeared there was some misunderstanding as to who is responsible for the forthcoming fireworks display – it was therefore agreed that it is a Parish Council event subject to insurance and venue.

(v) The Kenfield Ground Payment Sheet and Draft Level of Reserves were approved

<b>DRAFT LEVEL OF RESERVES 1<sup>ST</sup> OCTOBER 2018</b>		
Balance B/Fwd 01.04.18		23655.30
<b>Income Received to Date</b>		
Precept & Council Tax Support Grant	13034.72	
Concurrent Functions Funding	3005.85	
Street Lighting Grant	1350.00	
Transparency Fund Grant	1417.00	
Bus Res Account Interest	6.69	
Village Assets Account Interest	2.50	
<b>Total</b>	<b>18816.76</b>	<b>42472.06</b>
Less expenditure to date		7452.52
<b>Balance</b>		<b>35019.54</b>
NatWest Current Account sheet 352		50.00
NatWest Reserve Account sheet 215		25004.98
NatWest Village Assets Replacement Fund sheet 137		9964.56
<b>Total at 1<sup>st</sup> October 2018</b>		<b>35019.54</b>

**4. Planning Matters**

- 18/01686/FUL Flaxland Cottage, Garlinge Green Road, Garlinge Green, Petham  
Single-storey front extension following demolition of existing single-storey front extension.  
No objection
- CA//18/02017/TPO Petham House Duckpit Road, Petham  
TPO no 13 1990 Fell Ash tree on roadside. No objection
- The Clerk has written to Planning Enforcement regarding their lack of response to the Parish Council on the matter of development in Denge Wood. As there has still been no reply the Clerk to re-send with a copy to Cllr Rob Thomas.
- Planning has informed the Parish Council that the Marble Barn application has withdrawn the change of use of farmland to domestic garden but still requires Change of use to equestrian. In the light of this we have withdrawn our objection.
- A number of communications have been received from the Architects/Agents of the proposal to build five dwellings at Court Lodge Farm and to extend the garden boundary of two dwellings. The clerk has written to the Planning Authority re-iterating our previous objection.
- The Chairman outlined some Council procedures, in particular that no member has the authority to make decisions on behalf of the Council without informing the Clerk for the item to be placed on the agenda in order for all members to decide.

**5. Planning Decisions**

There were no planning decisions reported this month

**6. Standing Orders – *To Review and adopt***

As there have been further amendments by NALC to the Standing Orders the Clerk will alter her master copy and forward it to members along with a list of the additional amendments.

**7. Recreation Ground**

Cllr Knox provided a copy of her playground inspection report in which it was noted that the basketball net is torn and the rubbish bin – although not full, contained a large amount of water.

**8. Correspondence, Publications and urgent matters of importance**

Circulated in the file  
Paper relating to the KALC AGM to be held on 9<sup>th</sup> November – Ditton community Hall  
Copy of Clerks and Councils Direct  
Broxap Outdoor Fitness Equipment Brochure

**9. Confirmed the date of the next Parish Council meeting as 8<sup>th</sup> November 2018 7.30pm**

Signed.....Date.....